

VERMILION REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
Board Meeting Minutes October 21, 2025

Regular Meeting:

Agenda Item 1 – Call to Order

Chairperson Camarata called the meeting to order on October 21, 2025

Agenda Item 2 – Roll Call

Upon the roll call, the following commissioners were present: George Camarata, Liz Sookarry, Steve Foster, and Mike Vadeboncoeur were present. Manager Doug Hardy and Airport Assistant Manager Tracy Van Duyn were also present.

Agenda Item 3 – Adoption or Amendment of Agenda – Action Item

Motion by M. Vadeboncoeur to accept the agenda, seconded by L. Sookarry. All answered in favor; motion passed by acclamation. 4-0.

Agenda Item 4 – Audience Comments

No comments.

Agenda Item 5 – Approval of Minutes – Action Item

Regular Meeting Minutes for September 15, 2025. Motion by L. Sookarry to approve the regular minutes seconded by M. Vadeboncoeur. All answered in favor; motion passed by acclamation. 4-0.

Agenda Item 6 – Financials / FBO Report – Action Item

L. Sookarry stated she had reviewed all the financials to the commissioners. M. Vadeboncoeur made a motion to approve September payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Comparison, seconded by G. Camarata. Roll call – 4-0, motion passed.

Agenda Item 7 –Preliminary Budget for 2026– Action Item

The preliminary budget for 2026 was approved by the Board, with the following lone item changes:

- 6007 – Vehicle/Equipment Maintenance from \$76,000 to \$116,000.
- 6015-29 – Buildings Capital Additions from \$46,000 to \$15,000.

With these updates the budget will be available for public review at the VRAA Administration building for the next 30 days stated on record.

Agenda Item 8 – Approve for Tracy Van Duyn to Renew CD at ONB– Action Item

The Board has approved Tracy Van Dun to renew the existing Certificate of Deposit at the Old National Bank for the term of 13 months for 3.35% APY. Roll call – 4-0, motion passed.

Agenda Item 9 – Farm Lease & Bid Sheet – Action Item

The Board has approved the updated Farm Lease Agreement and Bid sheet for the 2026 – 2029 (3 Year term). This farm lease bid will be due for the next Board meeting on November 18, 2025. Motion by S. Foster to approve the lease and bid sheet, seconded by L. Sookarry. Roll call 4-0, motion passed.

Agenda Item 10 – Approve Remaining 400ft Fence Quote – Action Item

The quote from Alvin Fence for the remaining 4ft fence to be extended to 6ft in the amount of \$8,500 was approved by the Board. Motion by S. Foster, seconded by L. Sookarry. Roll call 4-0, motion passed.

Agenda Item 11 – HRA option a or b for PPO employees – Action Item

This subject was discussed and decided that further information was needed for the Board to decide therefore this will be tabled until the November meeting. No action taken.

Agenda Item 12 – Items of Interest - Discussion

Doug Hardy discussed all the events that were happening at the airport since the September Board Meeting.

- IDot projects runway 16/34 & Fence.
- FBO Water Heater Replacement.
- Retro-fitted new gate system with gate clicker equipment.
- Phase 3 project has been awarded to Cross Construction for the year 2026.

Agenda Item 12 – Brad McBride Employee Evaluation – Action Item

This item has been decided by the Board that hourly employee evaluations do not need to be discussed with the Board. Only salaried employee evaluations. No action needed.

Agenda Item 13 – Executive Session

- a) Open Meetings Acts 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.
- b) Open Meetings Act 5ILCS 120/2 (c) (11): Litigation and/or Contracts.
- c) Open Meetings Act 5ILCS 120/2 (1) (c-d) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or Legal &/or other consulting service for the public body.

Agenda Item 14 – Returned to Public Session

None.

Agenda Item 15 – Commissioners Comments

S. Foster wanted to discuss Tracy Van Duyn's upcoming employee evaluation to determine which Board Members will be taking on the task. The decision was made the L. Sookarry and M. Vadeboncoeur will be performing this evaluation soon.

Agenda Item 16 – Adjournment

Motion by G. Camarata was made to adjourn, seconded by M. Vadeboncoeur. All answered in favor; motion passed by acclamation. 4-0 Meeting adjourned at 4:42PM.