

VERMILION REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
Board Meeting Minutes September 15, 2025

Regular Meeting:

Agenda Item 1 – Call to Order

Chairperson Camarata called the meeting to order on September 15, 2025

Agenda Item 2 – Roll Call

Upon the roll call, the following commissioners were present: George Camarata, Liz Sookarry, Steve Foster, and Mike Vadeboncoeur were present. Manager Doug Hardy and Airport Assistant Manager Tracy Van Duyn were also present.

Agenda Item 3 – Adoption or Amendment of Agenda – Action Item

Motion by L. Sookarry to accept the agenda, seconded by M. Vadeboncoeur. All answered in favor; motion passed by acclamation. 4-0.

Agenda Item 4 – Audience Comments

No comments.

Agenda Item 5 – Approval of Minutes – Action Item

Regular Meeting Minutes for August 19, 2025. Motion by S. Foster to approve the regular minutes seconded by L. Sookarry. All answered in favor; motion passed by acclamation. 4-0.

Agenda Item 6 – Financials / FBO Report – Action Item

L. Sookarry stated she had reviewed all the financials to the commissioners. S. Foster made a motion to approve August payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Comparison, seconded by M. Vadeboncoeur. Roll call – 4-0, motion passed.

Agenda Item 7 –CMT Professional Service Retainer– Action Item

The Board approved CMT to provide engineering services for the AWOS project. Roll call – 4-0, Motion passed.

Agenda Item 8 – Resolution for Danville Rezoning Abatement – Action Item

The Board approved the City of Danville to extend the enterprise zone to enable development at key sites in Vermilion County. Roll call – 4-0, motion passed.

Agenda Item 9 – Doug Hardy 90 Day Review – Discussion

Doug's 90-day review performed by commissioners M. Vadeboncoeur and G. Camarata. All points were good and no more reviews until annual. No action needed.

Agenda Item 10 – Employee Performance Review Form – Action Item

The board decided that the employee form used is up to management. No action needed.

Agenda Item 11 – Tracy Van Duyn Entity Administrator for SAM.gov – Action Item

The Board approved for Tracy Van Duyn to be the Entity Administrator for the SAM.gov website. Roll call – 4-0; motion passed.

Agenda Item 12 – Items of Interest – Discussion

Doug Hardy discussed all the events that were happening at the airport in August through September:

- IDot projects runway 16/34 & Fence.
- Equipment repairs.
- Quote for 400ft. chain link fence that will need approval in October's meeting.
- Graffiti Night was on 9/13/25 and went great.

Agenda Item 13 – Executive Session

G. Camarata motioned for the Board to enter Executive Session, seconded by M. Vadeboncoeur @ 4:41PM. George Camarata, Liz Sookarry, Steve Foster, and Mike Vadeboncoeur was present. Also, Doug Hardy and Tracy Van Duyn – Airport Assistant Manager

- a) Open Meetings Acts 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.
- b) Open Meetings Act 5ILCS 120/2 (c) (11): Litigation and/or Contracts.
- c) Open Meetings Act 5ILCS 120/2 (1) (c-d) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or Legal &/or other consulting service for the public body.

Agenda Item 14 – Returned to Public Session

The Board re-entered the Open Session at 4:57PM. At this time there is no need for action taken.

Agenda Item 15 – Commissioners Comments

No comments.

Agenda Item 16 – Adjournment

Motion by G. Camarata was made to adjourn, seconded by M. Vadeboncoeur. All answered in favor; motion passed by acclamation. 4-0 Meeting adjourned at 4:58PM.