

VERMILION REGIONAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS  
Board Meeting Minutes February 18, 2025

Regular Meeting:

Agenda Item 1 – Call to Order

Chairperson Camarata called the meeting to order on February 18, 2025, at 4:00PM

Agenda Item 2 – Roll Call

Upon the roll call, the following commissioners were present: George Camarata, Liz Sookarry, and Mike Vadeboncoeur were present. Office Manager Tracy Van Duyn was also present.

Agenda Item 3 – Adoption or Amendment of Agenda – Action Item

Motion by G. Camarata to accept the agenda, seconded by L. Sookarry All answered in favor, motion passed by acclamation. 3-0.

Agenda Item 4 – Audience Comments

None.

Agenda Item 5 – Approval of Minutes – Action Item

Regular Meeting Minutes for January 27, 2025. Motion by G. Camarata to approve the regular minutes seconded by L. Sookarry All answered in favor, motion passed by acclamation. 3-0.

Agenda Item 6 – Financials / FBO Report – Action Item

L. Sookarry stated she had reviewed all the financials to the commissioners. M. Vadeboncoeur made a motion to approve January payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Comparison, seconded by G. Camarata. Roll call – 3-0, motion passed.

Agenda Item 7 – Revised Glider Lease – Action Item

John Beardsley, legal counsel for the airport, recently updated the lease terms for the Glider Club. The Board has approved these changes and will send over to the Glider Club for signatures. Roll call – 3-0, motion passed.

Agenda Item 8 – Vitower – Discussion

Vitower is an airport operations tracking system that has been awarded to the airport by the State of Illinois. This will be installed and maintained by the company at no cost to the airport.

Agenda Item 9 – Safety Kleen Parts Cleaner Lease – Action Items

The Board approved the lease of a parts cleaner for the Maintenance shop. They chose the terms which include twice a year maintenance on the equipment from Safety Kleen at a rate of \$302.52 each time. Roll call – 3-0, motion passed.

#### Agenda Item 10 – Taxiway Transition – Action Item

The board decided that based on the length of time for phase 2 this summer requiring back taxi, it didn't make sense to spend local money on the transition for fall and winter, to tear it out in the spring for phase 3 completion. A significant amount of money for that transition for a relatively short period of time.

#### Agenda Item 11 – Executive Session

G. Camarata motioned for the Board to enter Executive Session, seconded by M. Vadeboncoeur @ 4:20PM. George Camarata, Liz Sookarry, and Mike Vadeboncoeur was present.

- a) Open Meetings Acts 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.
- b) Open Meetings Act 5ILCS 120/2 (c) (11): Litigation and/or Contracts.
- c) Open Meetings Act 5ILCS 120/2 (1) (c-d) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or Legal &/or other consulting service for the public body.

#### Agenda Item 12 – Returned to Public Session

The Board re-entered the Open Session at 5:10PM. No actions were taken by the Board.

#### Agenda Item 13 – Commissioners Comments

None.

#### Agenda Item 14 – Adjournment

Motion by L. Sookarry was made to adjourn, seconded by M. Vadeboncoeur. All answered in favor, motion passed by acclamation. 3-0 Meeting adjourned at 5:15PM.