

VERMILION REGIONAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS  
Board Meeting Minutes January 27, 2025

Regular Meeting:

Agenda Item 1 – Call to Order

Chairperson Camarata called the meeting to order on January 27, 2025, at 4:00PM

Agenda Item 2 – Roll Call

Upon the roll call, the following commissioners were present: George Camarata, Steve Foster, Liz Sookarry, and Mike Vadeboncoeur were present. Office Manager Tracy Van Duyn was also present.

Agenda Item 3 – Adoption or Amendment of Agenda – Action Item

Motion by G. Camarata to accept the agenda, seconded by M. Vadeboncoeur. All answered in favor, motion passed by acclamation. 4-0.

Agenda Item 4 – Audience Comments

- David Attig– from the Glider Club asked to renegotiate the current lease that was for only 30 days, stating that the increase was too much for the club.
- Jeff Williams spoke on behalf of the Glider Club stating that it has beneficial for the club to be here at the airport and feels that we should find a reasonable way to keep them.
- Lowell Lamb is a member of the Glider Club and wanted to let the Board know if there have been any issues that he is to blame because he has had to learn about all the proper rules to be able to operate on the airfield.

Agenda Item 5 – Approval of Minutes – Action Item

Regular Meeting Minutes for December 19, 2024. Motion by G. Camarata to approve the regular minutes seconded by M. Vadeboncoeur All answered in favor, motion passed by acclamation. 4-0

Agenda Item 6 – Financials / FBO Report – Action Item

L. Sookarry stated she had reviewed all the financials to the commissioners. M. Vadeboncoeur made a motion to approve December payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Comparison, seconded by S. Foster. Roll call – 4-0, motion passed.

Agenda Item 7 – Facer Insurance – Presentation

CG (Facer's son) was present at the meeting to discuss the airports insurance: Liability, Property, and Flightline. Items of concern were the tenants that only had storage hangars, because we need to make sure that they have their own insurance so that we are protected. Another item that the airport may want to consider is insurance to cover the perimeter fence. Other than those items the airports look good for coverage.

Agenda Item 8 – Selection of 2025 Officers – Action Items

S. Foster made a motion that all Commissioners keep their current duties until the new Board Commissioner is selected, seconded by L. Sookarry. Roll call – 4-0, motion passed.

Secondly, S. Foster was selected as Ethics Officer. Motion by M. Vadeboncoeur, seconded by G. Camarata. Roll call- 4-0, motion passed.

Agenda Item 9 – Name Tracy Van Duyn Assistant Airport Manager – Action Items

Motion by L. Sookarry to name Tracy Van Duyn as Assistant Airport Manager, seconded by G. Camarata. Roll call – 4-0, motion passed.

Agenda Item 10 – Executive Session

G. Camarata motioned for the Board to enter Executive Session, seconded by M. Vadeboncoeur @ 4:43PM. George Camarata, Steve Foster, Liz Sookarry, Gardner Peck and Mike Vadeboncoeur was present. Including Tracy Van Duyn, Office Manager. After

- a) Open Meetings Acts 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.
- b) Open Meetings Act 5ILCS 120/2 (c) (11): Litigation and/or Contracts.
- c) Open Meetings Act 5ILCS 120/2 (1) (c-d) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or Legal &/or other consulting service for the public body.

Agenda Item 11– Returned to Public Session

The Board re-entered Open Session at 5:46PM. The board discussed possible items for the next meeting.

Agenda Item 12– Commissioners Comments

The only comment after discussions about lease/legal agreements with Glider Club was regarding the Board acting as interim manager until such time we can take a vote as to the way forward, made by George Camarata.

Liz made 2 suggestions for new Commissioner candidates. Mayor will need to contact those people.

Agenda Item 13 – Adjournment

Motion by S. Foster was made to adjourn, seconded by M. Vadeboncoeur. All answered in favor, motion passed by acclamation. 4-0 Meeting adjourned at 6:01PM.