

VERMILION REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
Board Meeting Minutes September 17, 2024

Regular Meeting:

Agenda Item 1 – Call to Order

Chairperson Camarata called the September 17, 2024, meeting to order at 4:00PM

Agenda Item 2 – Roll Call

Upon roll call, the following commissioners were present: Gardner Peck, George Camarata, Steve Foster, and Liz Sookarry and Mike Vadeboncoeur was present. Manager Tess Cook, Office Manager Tracy Van Duyn were also present.

Agenda Item 3 – Adoption or Amendment of Agenda – Action Item

Motion by L. Sookarry to accept the agenda, seconded by M. Vadeboncoeur. All answered in favor, motion passed by acclamation. 5-0.

Agenda Item 4 – Audience Comments

None.

Agenda Item 5 – Approval of Minutes – Action Item

- Regular Meeting Minutes for August 20, 2024. Motion by S. Foster to approve the regular minutes seconded by G. Peck. All answered in favor, motion passed by acclamation. 5-0

Agenda Item 6 – Financials / FBO Report – Action Item

L. Sookarry stated she had reviewed all financials to the commissioners. G. Peck made a motion to approve August payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Previous Year Comparison, seconded by L. Sookarry. Roll call – 5-0, motion passed.

Agenda Item 7 – Crowder CPA – Discussion

Tammy Battle from Crowder presented the 2023 audit report for the VRAA Board.

Agenda Item 8 – Summer Skyz – Possible Action Items

Bob, Amy, Peter, and Tobias from Summer Skyz wanted to discuss their interest in bringing a helicopter business to the VRAA airport.

Agenda Item 9 – Manager’s Report – Action Items

- a. Airport Code Chapters 2 - Motion by G. Peck to approve Chapter 2 Code seconded by L. Sookarry. Commissioner Foster Abstained from the vote. Roll call – 4-0, motion passed.
- b. Airport Code Chapters 3 - Motion by G. Camarata to approve Chapter 3 Code seconded by M. Vadeboncoeur. Roll call – 5-0, motion passed.
- c. Events Report:
 - o Graffiti Night was a successful event on September 14, 2024.
 - o The Trunk or Treat event has received a few sponsorships and several pilots have committed to participate on October 26, 2024.

Agenda Item 10 – Executive Session

The VRAA Board entered Executive Session @ 4:33pm. Upon roll call, the following commissioners were present: Gardner Peck, George Camarata, Steve Foster, Liz Sookarry, and Mike Vadeboncoeur. Also, Tess Cook (Airport Manager), Tracy Van Duyn (Office Manager) and Kevin Davis (Airport Community Member). Once Kevin Davis left the meeting, Bob, Amy, Peter, and Tobias from Summer Skyz joined the session.

- a) Open Meetings Acts 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.

Agenda Item 11– Returned to Public Session

The Board returned to public session at 5:43pm. The board made the decision to accept Kevin Davis’s request for a new lease (David Wood’s hangar). Terms of 20-year lease with an option to extend for 10 years; .17 cents per square feet for the new land lease (2025) with a 3% increase every 5 years but not to exceed inflation. date Motion by G. Camarata, seconded by S. Foster. Roll call – 5-0, motion passed.

Agenda Item 12– Commissioners Comments

None.

Agenda Item 13 – Adjournment

Motion by M. Vadeboncoeur was made to adjourn, seconded by G. Camarata All answered in favor, motion passed by acclamation. All answered in favor, motion passed by acclamation. 5-0 – Meeting adjourned at 5:47pm.