

VERMILION REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
Board Meeting Minutes November 19, 2024

Regular Meeting:

Agenda Item 1 – Call to Order

Chairperson Camarata called the November 19, 2024, meeting to order at 4:01PM

Agenda Item 2 – Roll Call

Upon roll call, the following commissioners were present: George Camarata, Steve Foster, and Liz Sookarry and Mike Vadeboncoeur was present. Manager Tess Cook, Office Manager Tracy Van Duyn, was also present. Gardner Peck was absent from this meeting.

Agenda Item 3 – Adoption or Amendment of Agenda – Action Item

Motion by L. Sookarry to accept the agenda, seconded by M. Vadeboncoeur. All answered in favor, motion passed by acclamation. 4-0.

Agenda Item 4 – Audience Comments

None.

Agenda Item 5 – Approval of Minutes – Action Item

- Regular Meeting Minutes for October 16, 2024. Motion by L. Sookarry to approve the regular minutes seconded by G. Camarata. All answered in favor, motion passed by acclamation. 4-0

Agenda Item 6 – Financials / FBO Report – Action Item

L. Sookarry stated she had reviewed all financials to the commissioners. M. Vadeboncoeur made a motion to approve October payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Previous Year Comparison, seconded by S. Foster. Roll call – 4-0, motion passed.

- Legal Counsel John Beardsley entered the meeting.

Agenda Item 7 – Manager’s Report – Action Items

Manager T. Cook discussed in detail how the event in October went to the Board.

Agenda Item 8 – Executive Session

The Board entered an Executive Session @ 4:20PM.

Agenda Item 9– Returned to Public Session

The Board re-entered Open Session at 6:08PM. The board made the following actions:

- Approved Summer Skyz Hangar Lease and Office Lease. Motion by M. Vadeboncoeur, seconded by S. Foster. Roll call – 4-0, motion passed.
- Approved Kevin Davis -J & K Enterprises Hangar Lease. Motion by L. Sookarry, seconded by M. Vadeboncoeur. Roll call – 4-0, motion passed.

Agenda Item 10– Commissioners Comments

L. Sookarry informed T. Cook that she will be giving her a performance review before the next Board Meeting. And for T. Van Duyn to order T. Cook a Corporate Credit Card.

Agenda Item 11 – Adjournment

Motion by G. Camarata was made to adjourn, seconded by S. Foster All answered in favor, motion passed by acclamation. All answered in favor, motion passed by acclamation. 4-0 Meeting adjourned at 6:11PM.