

VERMILION REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
Board Meeting Minutes December 19, 2024

Regular Meeting:

Agenda Item 1 – Call to Order

Chairperson Camarata called the December 19, 2024, meeting to order at 4:01PM

Agenda Item 2 – Roll Call

Upon roll call, the following commissioners were present: George Camarata, Steve Foster, Liz Sookarry, Gardner Peck and Mike Vadeboncoeur was present. Manager Tess Cook, Office Manager Tracy Van Duyn, was also present. Legal counsel John Beardsley was present as well.

Agenda Item 3 – Adoption or Amendment of Agenda – Action Item

Motion by L. Sookarry to accept the agenda, seconded by M. Vadeboncoeur. All answered in favor, motion passed by acclamation. 5-0.

Agenda Item 4 – Audience Comments

Nate Byram from the Vermilion County Supervisor of Assessment wanted to inform the Board that the petition that previous legal counsel Jerry Davis started was approved that all the missed farmland that was transferred to regular properties now should have been on our tax levy. And that we should petition the court that all future transactions of farmland transferred to regular property be added to our tax levy in the future so that the airport doesn't have to keep doing this every year.

Agenda Item 5 – Approval of Minutes – Action Item

- Regular Meeting Minutes for November 19, 2024. Motion by G. Camarata to approve the regular minutes seconded by L. Sookarry. All answered in favor, motion passed by acclamation. 5-0

Agenda Item 6 – Financials / FBO Report – Action Item

L. Sookarry stated she had reviewed all financials to the commissioners. S. Foster made a motion to approve November payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Previous Year Comparison, seconded by G. Peck. Roll call – 5-0, motion passed.

Agenda Item 7 – Budget/Levy for 2025 – Action Items

The 2025 proposed budget was approved by the Board minus the approval of all insurance items through Facer Insurance (Commercial Vehicle, Airport Liability, Flightline Liability, Hangar Insurance and Pollution Liability). L. Sookarry motioned to approve the Budget & Levy, minus Facer insurance, seconded by G. Camarata. Roll call – 5-0, motion passed.

Agenda Item 8 – Aero Charter Hangar Lease – Action Items

The Board approved for Aero Charter Hangar lease to be revised to a monthly rate of \$984 and a term of five years. Motion by L. Sookarry, seconded by S. Foster. G. Camarata and G. Peck abstained from the vote. Roll call- 3-0, motion passed.

Agenda Item 9 – Manager’s Report – Action Items

Manager T. Cook made a few comments about items in the manager’s report.

Agenda Item 10 – Executive Session

G. Camarata motioned for the Board to enter Executive Session, seconded by G. Peck @ 5:00PM. George Camarata, Steve Foster, Liz Sookarry, Gardner Peck and Mike Vadeboncoeur was present. Including John Beardsley, legal counsel.

- a) Open Meetings Acts 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.
- b) Open Meetings Act 5ILCS 120/2 (c) (11): Litigation and/or Contracts.
- c) Open Meetings Act 5ILCS 120/2 (1) (c-d) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or Legal &/or other consulting service for the public body.

Agenda Item 11– Returned to Public Session

The Board re-entered Open Session at 7:10PM. The board made the following actions:

- Approved For the upcoming lease the Glider Club will need to be charged for 8 spots charged @ \$77 = \$616 per month. Motion by G. Camarata, seconded by L. Sookarry. All answered in favor, motion passed by acclamation. 5-0.
- Approved that the renewed hangar leases will be a three-year term for future all tenant leases. Motion by G. Peck, seconded by L. Sookarry. Roll call – 3-0, motion passed. G. Camarata and M. Vadeboncoeur abstained from the voting.
- Approved for a policy to be added that all leases to be reviewed yearly. Motion by M. Vadeboncoeur, seconded by G. Peck. Roll call – 5-0, motion passed.
- Approved for the renewed lease for the Flight Club has the option to stay in the larger hanger with a rate of \$152 per month or have the option to move to a smaller hanger to have a lower rate per month. Motion by G. Peck, seconded by S. Foster. Roll call – 5-0, motion passed.

Agenda Item 12– Commissioners Comments

Thanked G. Peck for his service as Commissioner on the VRAA Board and good luck with all of his future endeavors.

Agenda Item 13 – Adjournment

Motion by G. Peck was made to adjourn, seconded by M. Vadeboncoeur. All answered in favor, motion passed by acclamation. 5-0 Meeting adjourned at 7:21PM.