

VERMILION REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
Board Meeting Minutes June 27, 2024

Regular Meeting:

Agenda Item 1 – Call to Order

Chairperson Camarata called the June 27, 2024, meeting to order at 4:00PM

Agenda Item 2 – Roll Call

Upon roll call, the following commissioners were present: Gardner Peck, George Camarata, Steve Foster, and Liz Sookarry and Mike Vadeboncoeur was present. Manager Tess Cook, Office Manager Tracy Van Duyn were also present. John Beardsley legal counsel attended as well.

Agenda Item 3 – Adoption or Amendment of Agenda – Action Item

Motion by L. Sookarry to accept the agenda, seconded by G. Peck. All answered in favor, motion passed by acclamation. 5-0.

Agenda Item 4 – Audience Comments

None

Agenda Item 5 – Approval of Minutes – Action Item

- Regular Meeting Minutes for May 21, 2024. Motion by S. Foster to approve the May regular minutes seconded by M. Vadeboncoeur. All answered in favor, motion passed by acclamation. 5-0.

Agenda Item 6 – Financials / FBO Report – Action Item

L. Sookarry stated she had reviewed all financials to the commissioners. S. Foster made a motion to approve May payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Previous Year Comparison, seconded by G. Peck. Roll call – 5-0, motion passed.

Agenda Item 7 – Vice Chairman – Action Item

The Board approved the name Steve Foster as the Vice-Chairman of the VRAA board. Motion by G. Camarata to accept the vote, seconded by G. Peck. All answered in favor, motion passed by acclamation. 5-0

Agenda Item 8 – Decennial Committee - Possible Action Items

- a. Designate Whistleblower auditor. The board designated Steve Foster as the VRAA whistleblower auditor. Motion by M. Vadeboncoeur to approve the appoint the position to S. Foster, seconded by G. Peck. All answered in favor, motion passed by acclamation. 5-0
- b. Ethics Resolution. The Board approved the Ethics Resolution that was presented by T. Cook. Motion by S. Foster to approve Ethics Resolution, seconded by L. Sookarry. All answered in favor, motion passed by acclamation. 5-0

- c. Completed Decennial Report – The Board approved for the Decennial Report to be submitted to the County. Motion by G. Peck to submit the report, seconded by L. Sookarry. All answered in favor, motion passed by acclamation. 5-0

Agenda Item 9 – Lumacurve Quote –Action Items

The decision to purchase a brand-new LED directional sign instead of just replacing the guts of the sign was approved. Motion by G. Camarata to approve, seconded by S. Foster. Roll call – 5-0, motion passed.

Agenda Item 10 – Managers Report – Possible Action Items

- a. Wi-Fi hardware discussion – Decision was made for the maintenance crew to see if the previous hardware was in workable condition in the hangars.
- b. Roofing Quotes – The Board decided to get more roofing quotes for this item before deciding to move forward.
- c. FOIA Resolution – – The decision to approve the FOIA resolution which dictates rules for Inspection or Copying, Fees, and Denial Of Request And Appeal was approved to be added to the VRAA website. Motion by G. Peck, seconded by M. Vadeboncoeur. All answered in favor, motion passed by acclamation. 5-0

Agenda Item 11 – Executive Session

The VRAA Board entered Executive Session @ 4:35pm. Upon roll call, the following commissioners were present: Gardner Peck, George Camarata, Steve Foster, Liz Sookarry, and Mike Vadeboncoeur. John Beardsley legal counsel attended as well.

Agenda Item 11 – Returned to Public Session

The Board returned to public session at 5:42pm. No discussion was made.

Agenda Item 12– Commissioners Comments

None.

Agenda Item 13 – Adjournment

Motion by G. Peck was made to adjourn, seconded by L. Sookarry. All answered in favor, motion passed by acclamation. Roll call - 5-0, motion passed. – Meeting adjourned at 5:43pm.