

VERMILION REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
Board Meeting Minutes April 25, 2024

Decennial Meeting:

Agenda Item 1 – Call to Order

Chairperson Camarata called the April 25, 2024, meeting to order at 3:34PM

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Audience Comments

None

Agenda Item 17 – Adjournment

The meeting was adjourned at 3:50pm.

Regular Meeting:

Agenda Item 1 – Call to Order

Chairperson Camarata called the April 25, 2024, meeting to order at 4:02PM

Agenda Item 2 – Roll Call

Upon roll call, the following commissioners were present: Gardner Peck, George Camarata, Steve Foster, and Liz Sookarry. Mike Vadeboncoeur was not present for this meeting. Manager Tess Cook, Office Manager Tracy Van Duyn were also present. John Beardsley legal counsel attended as well.

Agenda Item 3 – Adoption or Amendment of Agenda – Action Item

Motion by S. Foster to accept the agenda, seconded by G. Peck. All answered in favor, motion passed by acclamation. 4-0.

Agenda Item 4 – Audience Comments

None

Agenda Item 5 – Approval of Minutes – Action Item

- Regular Meeting Minutes for March 21, 2024, and Special Meeting Minutes for March 28, 2024. Motion by L. Sookarry to approve the March regular and special minutes, seconded by G. Camarata. All answered in favor, motion passed by acclamation. 4-0.

Agenda Item 6 – Financials / FBO Report – Action Item

L. Sookarry stated she had reviewed all financials to the commissioners. S. Foster made a motion to approve March payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Previous Year Comparison, seconded by G. Peck. Roll call – 4-0, motion passed.

Agenda Item 7 – 2024 Budget – Action Item

The Board approved the proposed 2024 Budget. Motion by S. Foster to accept the budget, seconded by G. Camarata. All answered in favor, motion passed by acclamation. 4-0

Agenda Item 8 – Decennial Committee - Possible Action Items

- Ethics / OMA Officer– Tess Cook was appointed as Ethics Officer
Motion by G. Peck to accept Tess Cook as Ethics / OMA Officer, seconded by S. Foster. All answered in favor, motion passed by acclamation. 4-0
- FOIA Officer – Tracy Van Duyn was appointed FOIA Officer
Motion by G. Peck to accept Tracy Van Duyn as FOIA Officer, seconded by G. Camarata. All answered in favor, motion passed by acclamation. 4-0

Agenda Item 9 – Indemnification Policy – Action Item

The Board agreed to table this item until the May meeting.

Agenda Item 10 – Security Cameras (RFP)- Action Items

The RFP has been awarded to King Security Solutions with the conditions of making sure that all cameras have a license. Motion by L. Sookarry to award King Security with the conditions, seconded by G. Peck. Roll call – 4-0, motion passed.

Agenda Item 11 – Tree Mitigation (RFP) – Action Item

The Board moved to reject the only bid presented by JT Tree and Crane. The bidding will be extending time for more bids.

Agenda Item 12 – Managers Report - Possible Action Items

T. Cook presented a written report on the activities of the month of March 2024.

- Sign vs. Bollard - VRAA Commissioners made the decision to take no action on this item for the moment.
- Glider Trailer Solution - VRAA Commissioners made the decision to take no action on this item for the moment.
- Wi-Fi Pricing - VRAA Commissioners made the decision to table this item for another meeting.
- Storage Hangar (30A) pricing –Motion by G. Peck to accept the price of rent to be \$30 per month, seconded by G. Camarata. All answered in favor, motion passed by acclamation. 4-0
- Unused Tower Solution – The decision to try and re-sell the tower has the Boards approval. Motion by G. Camarata, seconded by G. Peck. All answered in favor, motion passed by acclamation. 4-0

Agenda Item 15 – Executive Session

None

Agenda Item 16– Commissioners Comments
None

Agenda Item 17 – Adjournment

Motion by G. Camarata was made to adjourn, seconded by S. Foster. All answered in favor, motion passed by acclamation. Roll call - -0, motion passed. – Meeting adjourned at 5:42pm.

MINUTES Approved X Amended _____ By Acclamation this May 21, 2024