

Request for Proposal for Vermilion Regional Airport Security Surveillance 2024 Vermilion County, Illinois

PART 1: INTRODUCTION

You are hereby invited to submit a proposal based upon the requirements and conditions set forth in this RFP.

Proposal Submission:

Proposals for the Security Surveillance project of Vermilion Regional Airport, located at 22633 N. Bowman Ave. Suite 1, Danville, Illinois will be received by the Vermilion Regional Airport Authority to the attention of Tess Cook, Airport Manager until 2:00 p.m. local time on Thursday, April 25, 2024. See attachment B for a map of the location to deliver the Proposal.

To schedule a ***mandatory pre-bid walkthrough*** of the location and scope of work contact Tess Cook, Airport Manager, at manager@vrairport.com or 859-221-6827.

Bids will be publicly opened and read at 4:15 p.m. local time on Thursday, April 25, 2024, in the FBO conference room at 22633 N. Bowman Ave. Danville, IL. See attachment B for FBO location.

Fee Proposal:

In a separate sealed envelope labeled "Proposal for DNV Security Surveillance 2024", submit one itemized budget for the proposed scope of work. If needed, submit a different *Fee Schedule* than the one listed in this RFP, by including it in your bid submittal. Fee proposals must be submitted in accordance with Attachment A: Total Cost Summary (page 20) included herein.

Mailing/Delivery Address:

*Tess Cook, Airport Manager
22633 N. Bowman Ave., Suite 1
Danville, IL 61834*

Inquiries:

Questions pertaining to the RFP should be directed in writing, no later than 72 hours prior to proposal submission to:

Tess Cook, Airport Manager

Tess.Cook@vrairport.com

859-221-6827

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PART 2: SCOPE OF SERVICES

Objective/Scope of Services

Vermilion Regional Airport is a public airport looking to update our security cameras. The cameras should be viewable remotely from a personal device via password and record 30 days previous. All new camera technology should be TAA and NDAA compliant.

The Contractor shall provide pricing to the Vermilion Regional Airport Authority for the following work descriptions that will be used during the contract period by the Vermilion Regional Airport Authority and the Contractor for the site location shown on Attachment A.

Security and Surveillance

The goal of this project is to upgrade our security capabilities by the following specifications:

Project Specifications:

- Please provide a technical roadmap for the proposed solutions.
- How does the proposed solution fit into the vendor's current product lifecycle?
- Please provide a list of policies on firmware updates for the proposed solution.
- How often are changes released?
- How is the customer notified about changes?
- How are they applied?
- Please coordinate with CTS (our 3rd party IT consultants) on all pertinent matters, and ensure they have the relevant information to troubleshoot/ assist with the new system.
- New Cameras in 13 current locations and 1 new location (see *Camera Locations*)

Camera Locations (current):

- 2 head camera found on admin front- 2 views (1 linked but both use to be linked)
- 1 on admin building pointed at cold storage
- 1 on back of admin building (linked)
- 1 on hangar building #12 pointed at fuel farm
- 1 one on side of flight line pointing at the doors (linked, very small)
- 1 on front of flight line by sign (linked)
- 1 on glider club side of flight line (linked)
- 1 on back side of flight line pointed at the pilot's lounge entrance (unlinked, but I do remember this being linked originally)
- 1 on back of flight line pointed at other side of the back of the flight line (linked)
- 1 on road facing side of fire truck shed
- 2 on airside facing side on fire truck shed (linked)

Additional Camera Location needed:

- On flight line building pointed at Self Service Fuel

Camera Specifications:

- Full High Definition (FHD) 5Mp with 5-megapixel resolution
- IP66 Rating to protect against dust and environmental elements
- Day/Night capability - Infrared Illumination for night visibility
- View DR (120dB) for areas that have lighting differences
- Capability to produce 24-30 FPS / 2048x1536 Res.
- Image stabilizing to reduce blurring
- RJ45 Connectivity (Cat 65) and Power Over Ethernet (PoE)

System Specifications:

- Capacity: 14 -16, with ability to grow (easy to upgrade)
- Provide email notification of critical system events.
- Has the capability to store 36TB or more and continuous view on Admin Monitor.
- Has the capability to view live video and review footage for up to 1 month.

Cost Summary

The contractor should provide a quote with the following information in advance of the project:

- Hardware: List, describe, and record the cost of each piece of hardware that is required.
- Software Licensing: List, describe, and record the licensing, implementation, maintenance, support, and training fees associated with your proposed solution.
- Installation: Describe any labor, equipment, supplies, or other costs associated with installing your proposed solution.
- Maintenance: Describe and cost out any other ongoing costs associated with the operation and maintenance of your proposed solution.
- Documentation & Training: If there are fees associated with your user or technical documentation, list them as part of this section.
- Project Management: If there are project management fees associated with your proposed solution, list and describe them here.
- Miscellaneous: List and describe any other costs associated with your proposed solution.

Project Schedule

RFP Proposal Due Date	April 25, 2024, at 2 p.m.
Award of Contract	April 25, 2024 <i>(Tentative)</i>
Start Work	Within Two Weeks of Contract Award. Coordinate with airport manager.
Finish Work	June 25th

Job Performance Requirements

1. **Protection of Property:** The Contractor shall take all necessary precautions to eliminate damage to buildings and equipment. Any vehicle which may interfere with the work shall be moved by the owner of the vehicle.
2. **Repairs and Corrective Actions:** Contractor shall communicate to the Airport Manager any related hazards encountered while on site. Any unauthorized private property damaged or altered in any way during the performance of the work under this contract shall be reported promptly to the Airport Manager and shall be rectified in an approved manner back to its former condition, prior to damage, at the Contractor's expense as soon as possible. Any hazardous conditions noted or seen by the Contractor that have occurred by any means other than during the performance of the Contractor's work, whether by vandalism or any other means, shall be promptly reported to the Airport Manager.
3. **Safety Standards:** PPE must be appropriate for all machinery and operations performed. All equipment to be used and all work to be performed must meet accepted current applicable industry standards for safe practices; and Contractor agrees additionally to accept the sole responsibility for complying with all City, County, State, or other legal requirements including, but not limited to, full compliance with the terms of the applicable O.S.H.A. and Illinois E.P.A. Safety Orders always so as to protect all people, including contractor employees, agents of the Airport, vendors, members of the public or others from foreseeable injury or damage to their property. All damage to vehicles, property, as well as injuries to pedestrians shall be reported to the Airport Manager. Contractor shall cooperate fully with any investigation of any accident, injury or death occurring during this project, including a complete written report within twenty-four (24) hours following the occurrence.
4. **Work Hours:** Between 7:00 a.m. and 4:00 p.m., Monday through Friday. Work on Weekends and Holidays requires coordination with the Airport Manager.

Vermilion Regional Airport Authority Responsibilities

- The Vermilion Regional Airport Authority will provide the Contractor with available, relevant and information concerning the project. All documents are available upon request.
- Vermilion Regional Airport Authority will aid in coordination of access to the site location.

PART 3: INSTRUCTIONS, INFORMATION, AND REQUIREMENTS

General Information

1. Examination of Sites:

All interested parties should inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered and all other relevant matters concerning the work to be performed under this contract.

The Contractor to whom a contract is awarded will not be allowed any extra compensation by reason of any such matters of concern which the Contractor did not inform himself prior to bidding.

2. Starting and Completion Requirements:

Work shall begin under contract within two weeks of the date of notice to proceed. All contract work shall be completed by the date agreed upon by both parties. The Contractor shall not be entitled to any claims against the Vermilion Regional Airport Authority for damages from any cause whatsoever in the progress of the work or any portion thereof.

3. Licensing, Certification and Labor:

All firms submitting proposals must be registered with the Illinois Department of Revenue registration. Any sub-contractors must also be registered. The winning bidder is also expected to hold any licenses necessary to work in the State of Illinois.

Method Of Compensation

Any necessary services outside the scope of the work must be identified and approved in advance by the Vermilion Regional Airport Authority.

Invoicing shall include a detail of costs for work performed during the payment period, previous payments, and total payments to date. Contractor shall submit the Project Progress Report as part of the invoice submittal process. A progress report is to include the following information: Description of work performed, tree species, diameter at breast height (DBH) and tree condition.

Payment will be made for work satisfactorily completed as called for in this RFP. The Vermilion Regional Airport Authority shall inspect and notify the Contractor of any unsatisfactory work.

The Vermilion Regional Airport Authority will pay contractor under the following payment progress schedule:

- 80% upon completion of project completion
- 10% upon completion of "punch list"
- 10% Hold Back to be paid 60 days upon sign-off and acceptance of project completion.

Insurance Requirements:

Contractor shall furnish a Certificate of Insurance from an insurance company licensed to do business in the State of Illinois for the following:

Commercial General Liability Insurance

- Each occurrence \$1,000,000.00
- Damage to Rented Premises. \$300,000.00
- Medical Expense (any one person) \$10,000.00
- Personal ADV Injury \$1,000,000.00
- Product/Service Comp \$2,000,000.00
- Rented Equipment Limit \$25,000.00

Worker's Disability Compensation Insurance including employer's liability coverage, in accordance with applicable statutes of the State of Illinois.

- Insurance-each accident \$1,000,000.00
- EL Disease each employee \$1,000,000.00
- EL Disease policy limit \$1,000,000.00

Motor Vehicle Liability Insurance including Illinois no-fault coverage.

- Automobile Liability-combined single limit \$1,000,000.00

Any other insurance that may be needed by the Contractor to fulfill contractual obligations.

Copies of subcontractor worker's disability compensation insurance will also be required prior to commencement of work.

Additional Named Insured:

- Vermilion Regional Airport Authority, it's employees and Board of Commissioners
- CMT Engineers
- Midwest Aero Restorations
- Aero Crop Services Inc.

Special Issues and Requirements

Labor Code: The Contractor shall comply with 820 ILCS 305 Workers' Compensation Act of the Illinois General Assembly, requiring every employer to be workers' compensation liability coverage.

Prevailing Wage: The contractor shall be subject to the provisions of the Prevailing Wage Act (820 ILCS 130/1 et seq.) to the extent required by law. For current Prevailing Wage Rates, go to State of Illinois Website below and follow the instructions:

<https://data.illinois.gov/dataset/idol-2018-prevailing-wage-rates/resource/0c95f063-aed9-4db7-adc3-c224acee8fc2>

Public Record

Responses to this RFP become the exclusive property of the Vermilion Regional Airport Authority. All proposals received in response to this RFP becomes a matter of public record and shall be regarded as public records, apart from those elements in each proposal which are defined by the Proposer as business or trade secrets and plainly marked as "Confidential," "Trade Secret," or "Proprietary". The Vermilion Regional Airport Authority shall not in any way be liable or responsible for the disclosure of any such proposal or portions thereof, if they are not plainly marked as "Confidential," "Trade Secret," or "Proprietary" or if disclosure is required under the Illinois Freedom of Information Act. Any proposal which contains language purporting to render all or significant portions of the proposal "Confidential," "Trade Secret," or "Proprietary" shall be regarded as non-responsive. If a request is made for information marked "Confidential," "Trade Secret," or "Proprietary," the Vermilion Regional Airport Authority shall provide the Proposer who submitted the information with reasonable notice to allow the Proposer to seek protection from disclosure by a court of competent jurisdiction.

Withdrawal Of Proposals

A Bidder may withdraw its proposal at any time before the expiration of the time for submission of proposals as provided in the RFP by delivering a written request for withdrawal signed by, or on behalf of, the Proposer.

Proposal Selection

The Proposals will be reviewed for completeness and qualifications by the Vermilion Regional Airport Authority board of commissioners.

This RFP does not commit the Vermilion Regional Airport Authority to enter into a contract, nor does it obligate the Vermilion Regional Airport Authority to pay for many costs incurred in preparation and submission of proposals or in anticipation of a contract. The Vermilion Regional Airport Authority reserves the right, without qualification, to:

- Select any proposal when such action is considered to be the best interest of the Airport.
- Reject any and all proposals.
- Issue subsequent Requests for Proposals.
- Postpone opening for its own convenience or
- Approve or disapprove the use of particular subcontractors.
- Accept other than the lowest offer.
- Waive informalities and irregularities in the Proposals.
- Negotiate with any, all, or none of the Proposers.
- Select proposals, based on initial proposals received, without discussion or after detailed discussions or contract negotiations.
- Enter into an agreement with another Proposer in the event the originally selected Proposer defaults or fails to execute an agreement with the VRAA.

An agreement shall not be binding or valid with the Vermilion Regional Airport Authority unless and until it is executed by authorized representatives of the Vermilion Regional Airport Authority.

All proposals shall be submitted in writing. Any exceptions to the requirements stated herein shall be clearly stated in the submittal and may be grounds for being declared non-responsive. All correspondence or communications in reference to this RFP shall be directed to:

Tess Cook, Airport Manager
Vermilion Regional Airport
22633 N. Bowman Ave., Suite 1
Danville, IL 61834
(859) 221-6827
Manager@VRAirport.com

All costs for preparation of the submittals shall be borne by the applicant, and submittals received shall become the property of the Vermilion Regional Airport Authority, whether accepted or rejected. Incomplete submittals may be rejected as non-responsive. The Vermilion Regional Airport Authority reserves the right to reject any and all proposals submitted in response to the RFP.

PART 4: BID/PROPOSAL CONTENT

Proposal Content

The Vermilion Regional Airport Authority requires the proposer to submit a concise proposal clearly addressing all of the requirements outlined in this RFP. It must contain information covering the following topics:

- A. Lump Sum Bid and Basis of Bid. The RFP shall list the initial lump sum bid and basis for the bid in the beginning of the Bid Packet.
- B. Company, Subcontractor, and Supplier Information. The RFP shall include the relevant information necessary for the Vermilion Regional Airport Authority to do business with the Bidder. Provide verification of Illinois Department of Revenue registration, including that of any sub-consultants.
- C. References (OPTIONAL). The RFP may include information on three (3) references (optionally) that may be contacted to discuss the reference's experience with the team. Include the references': name, address, telephone number and email for each.
- D. Sworn Statements and Legal Agreements. The RFP shall include sworn statements of understanding, legal affidavits, and compliance with the requirements listed here and in the contract.
- E. Fee Estimates. Each proposal shall include a fee estimate for providing services and must be contained in a sealed envelope with the proposal.
- F. Certification of Insurance. Contractor shall furnish a Certificate of Insurance from an insurance company licensed to do business in the State of Illinois for the required insurance mentioned in *Part 3: Insurance Requirements* of this RFP.
- G. Checklists. The Vermilion Regional Airport Authority has included a Certifications and Bid Packet checklist for your convenience. Each proposer shall submit the filled-out checklists as part of the bid packet.

VRAA Security Surveillance RFP 2024
LUMP SUM BID FORM

Bids Due by April 25, 2024, 2:00 P.M.

Bidder's Business Name and Business Address:

Phone No. _____

E-mail: _____

Contact Name: _____ Mobile Phone #: _____

Submitted on: _____, 2024

State Contractors License No. (If Applicable)

County Contractors License No. (If Applicable)

Municipal Contractor License No. (If Applicable)

Bidder Signature

BASIS OF BID

Bidder will complete the Work in accordance with the Bidding Documents for the following price(s):

Contractor's Lump Sum Bid: \$ _____ USD

The Contractor shall provide unit prices in Excel Spreadsheet format when requested.

TIME OF COMPLETION

Bidder agrees that the Work will be substantially completed within 30 Calendar Days from start date. Bidder accepts the provisions of the Agreements as to liquidated damages.

LIST OF PROPOSED SUBCONTRACTORS

Bidder will provide a list of subcontractors on a separate paper if applicable.

LIST OF PROPOSED SUPPLIERS

Bidder will provide a list of proposed suppliers on a separate paper if applicable.

W-9

Bidder will provide a company W-9 for the Vermilion Regional Airport Authority to process payments to the bidder.

PERFORMANCE BOND

A Commercial Performance Bond is required to 100% of Contract Value.

REFERENCES (OPTIONAL)

Bidder is to provide 3 references from similar customers or projects. Name, Title, Phone Number, and Email shall be included below.

- 1.
- 2.
- 3.

Bidder Signature

BIDDER'S REPRESENTATIONS

In submitting this bid, bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Appendices, and attachments receipt of which is hereby acknowledged.
- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied with all Laws and Regulations that may affect cost, Progress, and performance of the Work.
- D. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.
- E. Based on the information and observations referred to in Bidder's Representations Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the prices(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- F. Bidder is aware of the general nature of work to be performed by Owner and other at the Site that relates to the Work as indicated in the Bidding Documents.
- G. Bidder has given the Engineer/Owner written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer/Owner is acceptable to Bidder. (When applicable)
- H. Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

Bidder Signature

BIDDERS CERTIFICATION

In submitting this bid, bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, or corporation.
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purpose of this "Bidders Certification":
 - 1. "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - 2. "Fraudulent practice" means, an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - 3. "Collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial non-competitive levels; and
 - 4. "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

Bidder Signature

VENDOR'S SWORN STATEMENT PURSUANT TO LAWSUIT(S)

To: Vermilion Regional Airport Authority

22633 N. Bowman Ave Ste. 1. Danville, IL. 61834

With reference to proposal DNV Security Surveillance 2024, the Undersigned states under oath as follows:

(Check on one (1) box)

___ 1. The undersigned is not currently involved in any legal disputes or lawsuits; or

___ 2. The undersigned is not currently involved in a legal dispute, but is aware of pending or potential legal actions: or,

___ 3. The undersigned is involved with lawsuits, litigation, or mediation(s). If so, will state and fully disclose the details of any and all lawsuits, litigation(s), or mediation(s) in your bid response pursuant to this Request for Proposal.

Date: _____, 2024

VENDOR: _____

Bidder Signature

VENDOR'S SWORN STATEMENT PURSUANT TO IL. REV.STATS. CH 65

To: Vermilion Regional Airport Authority

22633 N. Bowman Ave Ste. 1. Danville, IL. 61834

With reference to proposal DNV Security Surveillance 2024, the Undersigned state under oath as follows:

(Check on one (1) box)

___ 1. The undersigned is not delinquent in the payment of any tax administered by the Illinois Department of Revenue; or

___ 2. The undersigned is delinquent in the payment of one or more taxes administered by the Illinois Department of Revenue, but is contesting its liability for the tax or the amount of tax in accordance with the procedures established by the appropriate revenue Act: or,

___ 3. The undersigned is not considered delinquent in the payment of a tax because (i) it has entered into an agreement with the Illinois Department of Revenue for the payment of all such taxes due, and (ii) it is in compliance with the agreement.

Date: _____, 2024

VENDOR: _____

Bidder Signature

NON-COLLUSION AFFIDAVIT

State of: _____ County of: _____

I, _____ being first duly sworn deposes and says that,
(Company official)

_____ that such proposal was not made in the interest of or
(Name of firm for which affidavit is made)

on behalf of any undisclosed person, partnership, company, organization, or corporation: that such proposal is genuine and not collusive or sham, and that said company has not been party to any agreement or collusion among Suppliers or prospective Suppliers in restraint of freedom of competition by agreement to propose a fixed price, or otherwise, or to refrain proposing and has not, directly or indirectly, by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the Vermilion Regional Airport Authority or of any Supplier or anyone else interested in the proposed contract.

Subscribed and sworn to before me this _____ day of _____, 2024.

(Signature of Company Official)

CONTRACT

THIS CONTRACT, made the _____ day of _____ 2024, is between the **VERMILION REGIONAL AIRPORT AUTHORITY**, an Illinois County government body, with its principal offices at 22633 N. Bowman Ave. Ste 1. Danville, IL. 61834 hereinafter called the "OWNER", and

_____ ,
a **CONTRACTOR** with principal offices located at:

_____ ,
hereinafter called the "**CONTRACTOR**".

TERMS OF THE CONTRACT BETWEEN VERMILION REGIONAL AIRPORT AUTHORITY (OWNER) AND CONTRACTOR

_____ ARE THE FOLLOWING:

(Contractor Name)

- A. The Contractor shall furnish all the materials, equipment, and labor, and perform all the work for the "Security Surveillance". This is as shown by the contract Documents which are issued and described within the contents of this RFP of the General Conditions, and all in accordance with the terms therein described.
- B. INDEMNIFICATION: Contractor agrees to hold harmless Vermilion Regional Airport Authority, Vermilion County, its consultants, engineers, and employees in any and all liability matters including errors and omissions.
- C. In the event that there is any conflict between any provisions of the Contract Documents and the INSTRUCTION TO BIDDERS, the provisions of the former shall take precedence over the provisions of the latter.
- D. TIME OF COMMENCEMENT AND COMPLETION: The work shall be commenced as soon as practically possible after receiving the Notice to Proceed and shall complete all work no later than JUNE 25, 2024, unless schedule arrangements mutually agreed on between OWNER and CONTRACTOR.
- E. CONTRACT SUM: Owner agrees to pay CONTRACTOR the total amount of: \$_____ upon satisfactory completion of work and to the progress schedule(s) as outlined below in section (G) less a 10% holdback upon completion of the final "punch list".
- F. CERTIFIED PAYROLL TO PREVAILING WAGE
 - To IDOL Vermilion County Prevailing Wage Schedule
 - Contractor Response will include the current Vermilion County IDOL Schedule

Commented [TC1]: So with any procurement contract, you'll definitely want to include an exhibit to the contract that sets out exactly what you're getting. Each piece of equipment, installation fees, and all other services to be provided, should all be listed and itemized in terms of quantity and cost.

However, we can't prepare that exhibit yet because we don't know exactly what will be included in the winning bid. So, the language of the contract could say, for example: "The Authority agrees to purchase the equipment and services itemized on the attached Exhibit "A" at the prices listed therein." And then once we know what we're buying, we can prepare that Exhibit (or, better yet, have the vendor prepare that Exhibit) and attach it to the contract prior to execution.

- G. **PAYMENT TERMS:** Vermilion Regional Airport Authority will pay contractor under the following payment progress schedule:
- 80% upon completion of ALL work
 - 10% upon completion of “punch list”
 - 10% Hold Back to be paid 60 days upon sign-off and acceptance of project completion.
- H. Requests for progress payments shall be submitted to the OWNER by the CONTRACTOR as each progress schedule is satisfactorily completed, and not later than the last day of the current month. Invoices will be payable within 15 days of OWNER invoice approval.
- I. **LATE PENALTIES:** \$250 per calendar day late shall be charged to Contractor for each calendar day after June 25, 2024, EXCEPT for days that are not workable due adverse or unsafe weather conditions and as mutually agreed between OWNER and CONTRACTOR.
- J. **PERFORMANCE BOND:** A Commercial Performance / Surety Bond shall be provided by CONTRACTOR for 100% of the Contract Award Lump Sum Value.
- K. **NOTARIZED AFFIDAVIT** - stating Contractor is NOT involved in any lawsuits with third parties.
- L. **NOTARIZED AFFIDAVIT** - stating Contractor is NOT delinquent on any tax liabilities Federal, State or County.
- M. **WARRANTY OF WORKMANSHIP AND MATERIALS** - Shall be 1 year(s) from the completion date of this project and shall guarantee replacement of failed materials including all labor to remedy.
- N. **GOVERNING LAW, VENUE, ASSIGNMENTS AND SUCCESSOR**
- The CONTRACT shall be interpreted by and pursuant to the laws of the State of Illinois.
 - Any suit or action in respect to the CONTRACT shall be filed and defended in the state court located in Vermilion County, Illinois.
 - Without the written agreement of VERMILION REGIONAL AIRPORT AUTHORITY, no assignment of any part or all of the CONTRACT (excepting the use of subcontractors and material suppliers in the usual course of business) shall be made by the CONTRACTOR, which does hereby bind itself, its successors and assigns (if permitted) thereto.
 - Three (3) counterpart copies of this contract have been made and signed.

Attachment A: Total Cost Summary

For all available deployment models, provide a five-year cost summary as displayed below.

Five Year Total Cost Summary						
Costs	Total	Year 1	Year 2	Year 3	Year 4	Year 5
Hardware						
Software Licensing						
Installation						
Maintenance						
Documentation and training						
Miscellaneous						
Other (specify)						
<u>TOTAL:</u>						

Hardware: List, describe, and record the cost of each piece of hardware that is required.

Software Licensing: List, describe, and record the licensing, implementation, maintenance, support, and training fees associated with your proposed solution.

Installation: Describe any labor, equipment, supplies, or other costs associated with installing your proposed solution.

Maintenance: Describe and cost out any other ongoing costs associated with the operation and maintenance of your proposed solution.

Documentation & Training: If there are fees associated with your user or technical documentation, list them as part of this section.

Project Management: If there are project management fees associated with your proposed solution, list and describe them here.

Miscellaneous: List and describe any other costs associated with your proposed solution.

Attachment B: Airport Buildings Map



Attachment C: CERTIFICATION CHECKLIST

Initial bottom of page to certify that required certifications and attachments are complete.

Bidders/Contractors are required to certify to the following items:

- Good standing with S.O.S. _____
- Equal opportunity employer _____
- Workers' compensation coverage _____
- Prevailing Wage Act _____
- Substance Abuse Prevention on Public Works Act _____
- Employees properly classified _____
- Contractor properly licensed _____
- Disclosure of subcontractor information _____
- Employee health care plan _____
- Employee retirement plan _____
- OSHA compliance _____
- Required reporting of change in status _____
- Required updating of subcontractor information _____

I certify that all required certifications are verified for the bid documents.

Bidder Signature

Attachment D: BID PACKET CHECKLIST

Initial bottom of page to certify that required documents are complete.

Bidders/Contractors are required to attach the following documents:

- Lump Sum Bid Form (Page 11) _____
- Basis Of Bid (Page 12) _____
- Time Of Completion (Page 12) _____
- List Of Proposed Subcontractors _____
- List Of Proposed Suppliers _____
- W-9 _____
- Performance Bond _____
- 3 References (OPTIONAL) (Page 12) _____
- Bidder's Representations (Page 13) _____
- Bidders Certification (Page 14) _____
- Vendor's Sworn Statement Pursuant to Lawsuit(s) (Page 15) _____
- Vendor's Sworn Statement Pursuant to Il. Rev.Stats. Ch 65 (Page 16) _____
- Non-Collusion Affidavit (Page 17) _____
- Attachment A: Total Cost Summary (Page 20) _____
- Attachment C: Certification Checklist (Page 22) _____
- Attachment F: Bid Packet Checklist (Page 23) _____
- Registration with IDOR and IDES _____
- Certificates Of Insurance _____
- Information Page Regarding Workers' Compensation _____
- Professional Or Trade Licenses Required _____
- Disclosure Of Suspension or Revocation of License (If Applicable) _____
- Apprenticeship Standards or Agreements (If Applicable) _____

I certify that all required attachments are included in the bid documents.

Bidder Signature

Attachment E: CONTRACT ACCEPTANCE

Owner: Vermilion Regional Airport Authority (VRAA)
22633 N. Bowman Ave, Ste. 1
Danville, IL. 61834

By: _____
George Camarata, Chairman
Vermilion Regional Airport Authority Board of Commissioners
(SEAL)

Attest: _____

CONTRACTOR: _____
By: _____
Title: _____
(SEAL)

Attest: _____
It's: _____

**Attachment F: Notice Of Award & Letter to Proceed – DNV Security
Surveillance RFP 2024**

Contractor Name

Principal Signature

Address:

Contact:

FEIN Number:

Base Bid Value: _____ Alternate Bid #1 Value: _____

Vermilion Regional Airport Authority Security Surveillance RFP 2024 Date of Award;

Acceptance By Vermilion Regional Airport Authority (Owner):

Signature: _____

Name: George Camarata

Title: Chairman, Vermilion Regional Airport Authority

Submittals Reviewed & Approved

Signature: _____

Name: Tess Cook

Title: Manager, Vermilion Regional Airport