

VERMILION REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
Board Meeting Minutes February 20, 2024

Agenda Item 1 – Call to Order

Chairman Camarata called the February 20, 2024, meeting to order at 3:59pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Gardner Peck, George Camarata, Steve Foster, and Liz Sookarry. Manager Tess Cook, Office Manager Tracy Van Duyn were also present. John Beardsley legal counsel attended as well.

Agenda Item 4 – Adoption or Amendment of Agenda

Motion by L. Sookarry to accept the agenda, seconded by G. Peck. All answered in favor, motion passed by acclamation. 4-0.

Agenda Item 5 – Audience Comments

None

Agenda Item 6 – Approval of Minutes

- Special Minutes for January 11th, 2023
Motion by S. Foster to approve the January special minutes, seconded by L. Sookarry. All answered in favor, motion passed by acclamation. 4-0.
- Regular Minutes for January 16th, 2023
- Motion by G. Peck to approve the January regular minutes, seconded by S. Foster. All answered in favor, motion passed by acclamation. 4-0.

Agenda Item 7 – Financials / FBO Report

L. Sookarry stated he had reviewed all financials to the commissioners. G. Peck made a motion to approve January payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Previous Year Comparison, seconded by G. Camarata. Roll call – 4-0, motion passed.

- G. Camarata announced that the proposed budget for 2024 will be available to the public as of 2/20/24 at the VRAA administration Office.

Agenda Item 8 – Gemini Roofing Presentation - Possible Action Items

- VRAA Commissioners made the decision to wait on postpone making a decision until more information about the type of insurance coverage we have with A. Facer.

Agenda Item 9 –Appoint Signer - Action Items

- The VRAA Commissioners assigned Liz Sookarry (Treasurer) as the replacement signer for Gardner Peck on all VRAA bank accounts, Web assistant for IMRF, and Financial Authority access for the IL Funds account. Motion was made by S. Foster, seconded by G. Peck. Roll call – 4-0, motion passed.

Agenda Item 10 – Managers Report - Possible Action Items

T. Cook presented a written report on the activities of the month of January 2024.

- Gibson – Camera Quote - VRAA Commissioners made the decision to wait to postpone deciding until more information about the cameras was researched. Also the Board requested a second company to quote for the job.
- Tree Mitigation RFP as amended - Motion by L. Sookarry to approve, seconded by G. Peck. All answered in favor, motion passed by acclamation. 4-0.
- Hay Bid RFP - Motion by G. Camarata to approve, seconded by S. Foster. All answered in favor, motion passed by acclamation. 4-0.
- Fence Selection – Option: BB + A2 was selected by the Commissioners. Motion by L. Sookarry to approve, seconded by G. Peck. Roll call – 4-0, motion passed.

Agenda Item 11 – Executive Session

None

Agenda Item 12 – Commissioners Comments

None

Agenda Item 13 – Adjournment

- Motion by G. Camarata was made to adjourn, seconded by G. Peck. All answered in favor, motion passed by acclamation. Roll call - 4-0, motion passed. – Meeting adjourned at 5:43pm.

MINUTES Approved _____ Amended _____ By Acclamation this March 18, 2024