

VERMILION REGIONAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS  
Board Meeting Minutes January 16, 2024

Agenda Item 1 – Call to Order

Chairman Camarata called the January 16, 2024, meeting to order at 4:00pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Gardner Peck, George Camarata, Steve Foster, and Liz Sookarry. Manager Tess Cook, Office Manager Tracy Van Duyn were also present.

Agenda Item 4 – Adoption or Amendment of Agenda

Motion by L. Sookarry to accept the agenda, seconded by G. Peck. All answered in favor, motion passed by acclamation. 4-0.

Agenda Item 5 – Audience Comments

None

Agenda Item 6 – Approval of Minutes

- Regular Minutes for December 19<sup>th</sup>, 2023  
Motion by L. Sookarry to approve the December regular minutes, seconded by G. Peck. All answered in favor, motion passed by acclamation. 4-0.

Agenda Item 7 – Retain John Beardsley as VRAA Legal Counsel– Action Item

Motion by L. Sookarry to retain John Beardsley for VRAA legal counsel, seconded by G. Camarata. Roll call – 4-0, motion passed.

Agenda Item 8 – Financials / FBO Report

G. Peck stated he had reviewed all financials to the commissioners. S. Foster made a motion to approve December payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Previous Year Comparison, seconded by G. Peck. Roll call – 4-0, motion passed.

- VRAA made the decision to sign a letter of engagement with Crowder CPA. L. Sookarry made a motion to approve, seconded by G. Peck Roll call – 4-0, motion passed.

Agenda Item 9 – CTS Q&A – Wi-fi infrastructure quote - Action Items

- VRAA made the decision to move forward with Wi-fi quote with CTS. S. Foster made a motion to approve, seconded by G. Peck Roll call – 3-1, motion passed.

Agenda Item 10 –Re-select VRAA Board Treasurer - Action Items

- V. Brown decided not to take the chair as Treasurer after the December 19, 2023, meeting, so the board chose to re-select. Motion was made by S. Foster to appoint Liz Sookarry as Treasurer, seconded by G. Camarata. Roll call – 4-0, motion passed.

Agenda Item 11 – Managers Report - Possible Action Items

T. Cook presented a written report on the activities of the month of December 2023.

- Gibson – Cabling quote Motion by S. Foster to approve, seconded by G. Camarata. Roll call – 4-0, motion passed.

- Taxiway Alpha Phase 2 was decided to postpone and wait for the decision of IDot would add to the project and pay for the temporary connector.

Agenda Item 12 – Executive Session @ 4:54pm

b) Open Meetings Act 5ILCS 120/2 (c) (11): Litigation and/or Contracts.

Motion by S. Foster to approve, seconded by L. Sookarry. All answered in favor, motion passed by acclamation. 4-0

Executive Session ended @ 5:21pm.

Motion by G. Peck to exit executive session, seconded by G. Camarata. All answered in favor, motion passed by acclamation. 4-0

Agenda Item 13 – Return to Public Session

- Motion by G. Peck to appoint Tess Cook as the Airport Sponsor as of 2/1/2024, seconded by G. Camarata. Roll call – 4-0, motion passed.
- Motion by L. Sookarry to appoint George Camarata (Chairman) as main representative for the Airport; sign all quotes and contracts. Tess Cook as daily contact for any issues that arise, seconded by S. Foster. Roll call – 4-0, motion passed.

Agenda Item 13 – Commissioners Comments

None

Agenda Item 14 – Adjournment

- Motion by G. Camarata was made to adjourn, seconded by G. Peck. All answered in favor, motion passed by acclamation. Roll call - 4-0, motion passed. – Meeting adjourned at 5:24pm.

MINUTES Approved \_\_\_\_\_ Amended \_\_\_\_\_ By Acclamation this February 20, 2024