

REQUEST FOR PROPOSAL

Vermilion Regional Airport Hay Farming Opportunity

You are hereby invited to submit a proposal based upon the requirements and conditions set forth in this RFP.

Proposal Submission:

Proposals for the Hay Farming Agreement of Vermilion Regional Airport, located at 22633 N. Bowman Ave. Suite 1, Danville, Illinois will be received by the Vermilion Regional Airport Authority to the attention of Tess Cook, Airport Manager until 2:00 p.m. local time on Monday, March 18, 2024. See airport map for the location to deliver the Proposal.

Bids will be publicly opened and read at 4:15 p.m. local time on Tuesday, March 19, 2024, in the FBO conference room at 22633 N. Bowman Ave. Danville, IL. See attachment B for FBO location.

Proposal Content:

Please return the **Certification Checklist** and the filled-out **Bid Sheet**, in a separate, sealed envelope to the mailing/delivery address listed below.

Mailing/Delivery Address:

*Vermilion Regional Airport Authority
22633 N. Bowman Ave., Suite 1
Danville, IL 61834*

Inquiries:

Questions pertaining to the RFP should be directed in writing, no later than 72 hours prior to proposal submission to:

Tess Cook, Airport Manager

Manager@vairport.com

859-221-6827

Airport Buildings Map



BID SHEET

BID FOR LEASING REAL PROPERTY OF THE VERMILION REGIONAL AIRPORT
AUTHORITY FOR CASH RENTAL

TO: Vermilion Regional Airport Authority
22533 N. Bowman Avenue
Danville, Il 61834

Dear Sir or Madame:

In accordance with the Information for Bids for the leasing of the hay farmland on and around the Vermilion Regional Airport and subject to the conditions and requirements for the Information for Bid and so far as they relate to this bid, I (or we) propose to enter into a lease for the Vermilion Regional Airport Authority land.

I (or we) agree to comply with the lease form and to pay the annual cash rental or per bale fee (whichever is the greater value) in the amount shown below:

The annual sum of \$_____ or \$_____ per square bale or
\$_____ per round bale.

Upon ward I (or we) shall deliver a money order, certifies check, or cashiers check, payable to the Vermilion Regional Airport Authority, Danville, Illinois in the amount of \$_____ to cover the required deposit of 20% of the annual cash rent offered in this bid.

I (or we) make this bid with full knowledge of all conditions and requirements set forth in the Information for Bids and will execute the Hay Lease within thirty (30) days after receipt of notice of the acceptance of this bid.

Signature _____

Address _____

Phone # _____

BID SHEET (Continued)

The following information shall be furnished:

If the bidder is in a partnership, print full name and address, of all partners:

If bidder is a corporation, print name and address of corporation and state where incorporated.

If bidder is a trust, print full name and address of the Trust and its Trustee:

BIDDER WILL CHECK THE APPROPRIATE BOXES IN THE FOLLOWING

Bidder represents: (a) That bidder () has, () has not, employed or retained any company or person (other than a full-time bona fide employee working solely for the bidder) to solicit or secure this contract; and (b) that bidder () has, () has not, paid or agreed to pay to any company or persons (other than a full-time bona fide employee working solely for the bidder) any fee, commission, percentage or brokerage fee, contingent upon or resulting from the award of this contract, and agrees to furnish information relating to (a) and (b) above as requested by the Vermilion Regional Airport Authority.

CERTIFICATE OF CORPORATE BIDDER

Bidder Signature

CERTIFICATION CHECKLIST

Initial bottom of page to certify that required certifications and attachments are complete.

Bidders/Contractors are required to certify to the following items:

- Good standing with S.O.S. _____
- Equal opportunity employer _____
- Workers' compensation coverage _____
- Prevailing Wage Act _____
- Substance Abuse Prevention on Public Works Act _____
- Employees properly classified _____
- Contractor properly licensed _____
- Disclosure of subcontractor information _____
- Employee health care plan _____
- Employee retirement plan _____
- OSHA compliance _____
- Required reporting of change in status _____
- Required updating of subcontractor information _____

I certify that all required certifications are verified for the bid documents.

Bidder Signature