

VERMILION REGIONAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS  
Board Meeting Minutes November 21, 2023

Agenda Item 1 – Call to Order

Chairman Peck called the November 21, 2023, meeting to order at 4:05pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Gardner Peck, George Camarata, Steve Foster, Vicky Brown, and Liz Sookarry attended via phone. Manager Tess Cook, Office Manager Tracy Van Duyn and Legal Counsel Jerry Davis were also present.

Agenda Item 4 – Adoption or Amendment of Agenda

Motion by G. Camarata to accept the agenda, seconded by V. Brown. All answered in favor, motion passed by acclamation. 4-0, 1 by phone (vote does not count).

Agenda Item 5 – Audience Comments

None.

Agenda Item 6 – Approval of Minutes

- Regular Minutes September 19, 2023  
Motion by G. Camarata to approve the September regular minutes, seconded by S. Foster. All answered in favor, motion passed by acclamation. 4-0, 1 by phone (vote does not count).
- Regular Minutes October 24, 2023  
Motion by S. Foster to approve the October regular minutes, seconded by G. Camarata. All answered in favor, motion passed by acclamation. 4-0, 1 by phone (vote does not count).

Agenda Item 7 – Financials / FBO Report

G. Peck stated he had reviewed all financials to the commissioners. V. Brown made a motion to approve October payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Previous Year Comparison, seconded by G. Camarata. Roll call - 4-0, motion passed. 1 by phone (vote does not count).

- VRAA 2023 tax levy was accepted. G. Camarata made a motion to approve, seconded by S. Foster  
Roll call – 4-0, motion passed. 1 by phone (vote does not count).
- Budget (draft) given to Board Commissioners for review and/or questions.

Agenda Item 8 – Dacy Air Show - Possible Action Items

- Dacy Air Show presentation. Postponed due to budget not completed.

Agenda Item 9 – 2024 Board Meeting Calendar - Possible Action Items

- Board Meeting Calendar 2024  
Motion by G. Camarata to approve the 2024 Board Meeting calendar, seconded by V. Brown All answered in favor, motion passed by acclamation. 4-0, 1 by phone (vote does not count).

Agenda Item 10 – Managers Report - Possible Action Items

T. Cook presented a written report on the activities of the month of October.

- ADSB – Subscription – Not Approved
- Vermilion Advantage to submit sites for potential projects.  
Motion by S. Foster to approve, seconded by G. Camarata. Roll call - 4-0, motion passed 1 by phone (vote does not count).

- WITY Renewal Agreement – Not Approved
  - Discussed Neuhoff Advertising Renewal – Board Commissioner agreed not to renew.

Agenda Item 11 – December Event

None.

Agenda Item 12 – Executive Session Items

None.

Agenda Item 13 – Executive Session

None.

Agenda Item 14 - Commissioners Comments

S. Foster – Discussed meeting with G. Peck about having a closed session to discuss where every Board Member stands on some issues. And if any BM has any concerns, they should not have to wait months to get discussed at a meeting. Also discussed how we need to make sure how the OMA state to do a closed session properly and make sure that nothing has been changed in the OMA. S. Foster requested a meeting with G. Peck to discuss this in detail at a later date to get clarification.

Agenda Item 15 - Adjournment: A motion by G. Camarata was made to adjourn, seconded by S. Foster. All answered in favor, motion passed by acclamation. All answered in favor, motion passed. 4-0, 1 by phone (vote does not count). – Meeting adjourned at 6:47pm.

MINUTES Approved   X   Amended        By Acclamation this December 19, 2023