

VERMILION REGIONAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS  
Board Meeting Minutes August 15, 2023

Agenda Item 1 – Call to Order

Chairman Peck called the August 15, 2023, meeting to order at 4:00pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Gardner Paek, George Camarata, Steve Foster, and Vicky Brown. Manager Tess Cook, Office Manager Tracy Van Duyn and Legal Counsel Jerry Davis were also present.

Agenda Item 4 – Audience Comments

None.

Agenda Item 5 – Adoption or Amendment of Agenda

Motion by S. Foster to accept the agenda, seconded by G. Camarata. All answered in favor, motion passed by acclamation. 4-0

Agenda Item 6 – Approval of Minutes

- Special Minutes July 5, 2023:  
Motion by G. Camarata to approve the July special minutes, seconded by S. Foster. All answered in favor, motion passed by acclamation. 4-0
- Special Minutes July 10, 2023:  
Motion by S. Foster to approve the July special minutes, seconded by G. Camarata. All answered in favor, motion passed by acclamation. 4-0
- Regular Minutes July 18, 2023:  
Motion by G. Camarata to approve the July regular minutes, seconded by S. Foster. All answered in favor, motion passed by acclamation. 4-0

Agenda Item 7 – Financials / FBO Report

G. Peck stated he had reviewed all financials to the commissioners. S. Foster made a motion to approve July payroll and payables, including: the monthly check report, balance sheet, current P&L, P&L Previous Year Comparison, seconded by V. Brown. Roll call - 4-0, motion passed.

Agenda Item 8 – Managers Report - Possible Action Items

T. Cook presented a written report on the activities of the month.

Discussion ensued about AIP projects status, events that had happened, fuel pump issues, & new policies that needed approved.

- Discussion of Taxiway Alpha phase 2 presents a discussion of whether to add temporary connector for safety reason for pilots instead of having to back taxi during next construction project. All commissioners were in favor of going ahead and having CMT predesign stage to ensure that no significant cost would be incurred in the future. Note: This does not mean that the temporary connector will be added to the grant, and the airport may have to pay for it out of pocket.

\*\*\*Note: Commissioner Liz Sookarry arrived for the meeting at 5:00 p.m.

- Credit Card Policy & Credit Card User Agreement:  
Motion by G. Camarata to approve both policies, seconded by S. Foster. All answered in favor, motion passed by acclamation. Roll call - 5-0, motion passed.

Agenda Item 9 – Executive Session

- A) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): John Brumfield – Personnel Discussion – Maintenance (2)  
Motion by S. Foster to approve, seconded by G. Camarata. All answered in favor, motion passed by acclamation. 5-0

Agenda Item 10 - Commissioners Comments

None

Agenda Item 11 - Adjournment: A motion by L. Sookarry was made to adjourn, seconded by V. Brown. All answered in favor, motion passed by acclamation. Roll call - 5-0, motion passed. – Meeting adjourned at 6:09 p.m.

MINUTES Approved \_\_\_\_\_ Amended \_\_\_\_\_ By Acclamation this August 16, 2023