

VERMILION REGIONAL AIRPORT AUTHORITY - BOARD OF COMMISSIONERS
MINUTES OF October 20, 2020 BOARD MEETING

Agenda Item 1 – Call to Order

Chairman Myers called the October 20, 2020, meeting to order at 4:00pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Tom Day, Mike Fuesting, Jonathan Myers, Joe Vincent and Craig Davidson. Airport & FBO Manager Mike Vadeboncoeur, Assistant Airport Manager Sheryl Tingley and Airport Counsel Jerry Davis of Davis & Delanois Law Office were present.

Agenda Item 4 – Audience Comments

No audience comments.

Agenda Item 5 – Adoption or Amendment of Agenda

Motion by Mr. Fuesting to adopt the agenda, seconded by Mr. Day. All answered in favor, motion passed by acclamation.

Agenda Item 6 – Approval of Minutes September 15, 2020

Motion by Mr. Vincent to approve the minutes, seconded by Mr. Fuesting. All answered in favor, motion passed by acclamation.

Agenda Item 7 –Presentation Andy Facer

Mr. Andy Facer presented a packet for insurance renewals. Discussion ensued. Board asked for a quote increasing the hangar liability. Board to vote on this by the end of the year.

Agenda Item 8 – Treasurers Report: August Financial Items & Payables Action Item

Mr. Fuesting stated all financials have been reviewed. Motion by Mr. Vincent to approve the payables, seconded by Mr. Fuesting. Upon voice vote, 5 yes. No action needed.

Agenda Item 9 – Managers Report - Action Items

Mr. Vadeboncoeur read his manager's report, noting routine maintenance and final mowing for the season. We are waiting for the trim and base board to be installed in Cloud 9. Exterior painting is complete. No purchase of a fuel truck at this time.

Discussion on a future cold storage building. Motion by Mr. Davidson to accept a bid of a cold storage building with a cap of \$120,000 contingent on bids received, seconded by Mr. Fuesting. Voice vote, 5 yes.

8 b) FBO Status Report: Mr. Vadeboncoeur gave his report for fuel sales and noted the variations from last month and from one year ago. Brief discussion ensued. No action taken.

Agenda Item 10 – Office Manager's Report – Possible Action Items

Mrs. Tingley gave a report on passing general aviation security class and freedom of information act training. Discussion on maintenance duties logs. The employee handbook is complete for review. No action taken.

Agenda Item 11 – Appoint Information Response Officer – No Action Item

Motion by Mr. Vincent to appoint Sheryl Tingley as the Information Response Officer, seconded by Mr. Day. Upon voice vote, 5 yes. Motion passed.

Agenda Item 12 – Approve Crowder CPA to Perform 2020 Audit– Possible Action Items

Discussion ensued, Mrs. Tingley to provide spreadsheet of payments made over the last year. Board chose to revisit this item.

Agenda Item 13 – Approve Lease for Glider Club – Action Items

Discussion ensued regarding extending the Glider Club's Lease. Motion by Mr. Vincent to approve the addendum to extend the lease for 1-year term, seconded by Mr. Fuesting. Upon roll call 5 yes, motion passed.

Agenda Item 14 – Executive Session

- A) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....

- B) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11): Litigation.....
- C) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.....

There were no executive sessions.

Agenda Item 15 – Committee Reports – Possible Action Items

- a) Building & Grounds (Day) – Grounds look very good. No report during Covid 19.
- b) Operations (Davidson) – Discussion about seeding of the sod runway and changing the fence style behind Cloud 9.
- c) Promotions & Flight Training (Fuesting) – Discussion about Bloomington’s airport as an example.
- d) Special Events (Vincent) – Get a 2021 aviation calendar of events to plan our events around. No report during Covid 19.

Agenda Item 16 - Commissioners Comments

No comments at this time.

Agenda Item 17 - Adjournment: A motion by Mr. Vincent and a second by Mr. Fuesting was made to adjourn. All answered in favor, motion passed by acclamation.

MINUTES Approved __X__ Amended _____ By Acclamation this 17th day of November 2020