

VERMILION REGIONAL AIRPORT AUTHORITY - BOARD OF COMMISSIONERS  
MINUTES OF November 17, 2020 BOARD MEETING

Agenda Item 1 – Call to Order

Chairman Myers called the November 17, 2020 meeting to order at 4:00pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Tom Day, Mike Fuesting, Jonathan Myers, Joe Vincent and Craig Davidson. Airport & FBO Manager Mike Vadeboncoeur, Assistant Airport Manager Sheryl Tingley and Airport Counsel Jerry Davis of Davis & Delanois Law Office were present.

Agenda Item 4 – Audience Comments

No audience comments.

Agenda Item 5 – Adoption or Amendment of Agenda

Motion by Mr. Vincent to adopt the agenda, seconded by Mr. Fuesting. All answered in favor, motion passed by acclamation.

Agenda Item 6 – Approval of Minutes October 20, 2020

Motion by Mr. Vincent to approve the minutes, seconded by Mr. Fuesting. All answered in favor, motion passed by acclamation.

Agenda Item 7 – Treasurers Report: October Financial Items & Payables - Action Item

Mr. Fuesting stated all financials have been reviewed. Motion by Mr. Fuesting to approve the payables, seconded by Mr. Vincent. Upon voice vote, 5 yes. No action needed.

Agenda Item 8– Managers Report - Action Items

Mr. Vadeboncoeur read his manager's report, noting cleaning up mowers for winter storage. Cloud 9 is nearly finished. There is a possible lead on a fuel truck at \$72,000. Discussion on a future cold storage building. Motion by Mr. Vincent to approve the McDowell bid for cold storage building as presented, seconded by Mr. Fuesting. Upon voice vote, 5 yes.  
8 b) FBO Status Report: Mr. Vadeboncoeur gave his report for fuel sales and noted the variations from last month and from one year ago. Brief discussion ensued. No action taken.

Agenda Item 9 – Office Manager's Report – Possible Action Items

Mrs. Tingley mentioned there were a lot of projects going on this month and that emailed invoices now have the ability to accept electronic payment straight from the invoice. No action taken.

Agenda Item 10 – Employee Handbook – Possible Action Item

Mr. Vincent agreed to go over the handbook and present his findings back to the board at a later date.

Agenda Item 11 – Review Facer Insurance Plan – Action Item

Discussion ensued about the options Andy Facer submitted. Mr. Vincent made a motion to approve the liability insurance with the 10 million option and approve the property insurance as presented, seconded by Mr. Day. Upon voice vote, 5 yes.

Agenda Item 12 –Review Epic Insurance Options for Health Care – Action Items

Discussion ensued about the options of employee health care. Mr. Day made a motion to approve the PPO option 3 for HSA 3500 Silver EMB with an additional \$2,000 for each employee for their health savings account, seconded by Mr. Davidson. Upon voice vote, 5 yes.

Agenda Item 13 –Review 2020 Tax Levy – Action Items

Discussion ensued about the 2020 tax levy. Mr. Fuesting made a motion to accept the levy as presented, seconded by Mr. Davidson. Upon voice vote, 5 yes.

Agenda Item 14 – Review List of 2021 Board Meetings

Mr. Vincent made a motion to accept the 2021 schedule of board meetings, seconded by Mr. Davidson. All answered in favor, motion passed by acclamation. No action taken

Agenda Item 15 – Approve Crowder CPA to Perform 2020 Audit– Possible Action Items

Mr. Fuesting made a motion to have Crowder CPA's perform the 2020 audit, seconded by Mr. Davidson. Upon voice vote, 5 yes.

Agenda Item 16 – Executive Session

- A) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....
- B) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11): Litigation.....
- C) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.....

Motion by Mr. Vincent, seconded by Mr. Fuesting to go into executive session for item 14C. All answered in favor, motion passed by acclamation. Motion by Mr. Fuesting, seconded by Mr. Vincent to go out of executive session. All answered in favor, motion passed by acclamation.

Agenda Item 17 – Committee Reports – Possible Action Items

- a) Building & Grounds (Day) – Grounds look very good. No report during Covid 19.
- b) Operations (Davidson) – Discussion about taxiway Alpha to start FY 2022 and all airport meeting late next year
- c) Promotions & Flight Training (Fuesting) – Setting up invite for Dec 1<sup>st</sup> & 3<sup>rd</sup> to explore flight club options.
- d) Special Events (Vincent) – No report during Covid 19.

Agenda Item 18 - Commissioners Comments

No comments at this time.

Agenda Item 19 - Adjournment: A motion by Mr. Vincent and a second by Mr. Fuesting was made to adjourn. All answered in favor, motion passed by acclamation.

MINUTES Approved \_\_\_X\_\_\_ Amended \_\_\_\_\_ By Acclamation this 21st day of December 2020