

VERMILION REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
MINUTES OF MARCH 16, 2021 BOARD MEETING

Agenda Item 1 – Call to Order

Chairman Myers called the March 16, 2021 meeting to order at 4:00pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Jonathan Myers, Joe Vincent, Mike Fuesting, Craig Davidson and Steve Foster. Manager Alex Gale and Assistant Airport Manager Sheryl Tingley were present.

Agenda Item 4 – Audience Comments

No audience comments.

Agenda Item 5 – Adoption or Amendment of Agenda

Motion by Mr. Vincent to adopt the agenda, seconded by Dr. Fuesting. All answered in favor, motion passed by acclamation.

Agenda Item 6 – Approval of Minutes February 16, 2021

Motion by Mr. Vincent to approve the February 16th minutes, seconded by Dr. Fuesting. All answered in favor, motion passed by acclamation.

Motion by Mr. Foster to approve the February 16th executive session minutes, seconded by Dr. Fuesting. All answered in favor, motion passed by acclamation.

Agenda Item 7 – Treasurers Report: December Financial Items & Payables - Action Item

Dr. Fuesting stated all financials have been reviewed. Discussion ensued. Motion by Dr. Fuesting to approve February payables, including: the monthly check report, balance sheet, current P&L, P&L by YOY Comparison, and interest income breakdown, seconded by Mr. Foster. Upon voice vote, 5 yes motion passed.

Agenda Item 8 – Managers Report - Possible Action Items

Mrs. Gale presented on the completion of the women's bathroom at the Flight Line.

Mrs. Gale presented on hiring a full-time maintenance person. Mr. Fuesting made a motion to hire a full-time employee, seconded by Mr. Vincent. All answered in favor, motion passed by acclamation.

Mrs. Gale presented on replacing the inside north fence with 6' fence. Mr. Vincent made a motion to accept Alvin Fence quote, seconded by Mr. Fuesting. Upon voice vote, 5 yes motion passed.

Discussion of monthly projects ensued.

Mrs. Gale presented that the farmer has been notified of the turf runway and the reduction of farming land. Mr. Davis to revise his lease.

Agenda Item 9 – Office Manager's Report – Possible Action Items

Mrs. Tingley presented the Employee Handbook revisions. Discussion ensued to have Mr. Davis approve and have ready for approval the handbook for next month for approval/adoption.

Discussion ensued on creating commissioners' email through the VRAirport website. Determined to initiate commissioners' email through the Authority's website.

Discussion ensued about creating a new price for the Flight Line rental.

Discussion ensued about the airplane on the ramp. Mr. Davis to file for a judiciary judgement.

Agenda Item 10 - FBO Status Report: Mr. Vadeboncoeur gave his report for fuel sales and noted the variations from last month and from one year ago. Brief discussion ensued.

Agenda Item 11 – Possible Bid Acceptance for Cold Storage Project – Action Item

Discussion ensued about Hillside Development's bid. Motion by Mr. Foster to accept the Hillside bid as presented for the cold storage, seconded by Mr. Vincent. All answered in favor, motion passed by acclamation.

Agenda Item 12 – Discuss Airport Authority Disconnected Townships/Properties – Action Items

Discussion ensued regarding the disconnected properties in the county. Mr. Fuesting made a motion to approve Mr. Vince Korr to approach other airports for the taxation issues. All answered in favor, motion passed by acclamation. Mr. Vincent

made a motion to have Mr. Davis pursue a petition to the court to correct the irregularities of the Authority's territory, seconded by Dr. Fuesting. All answered in favor, motion passed by acclamation.

Agenda Item 13 - Commissioners Reports

Mr. Davidson reported that we are waiting on a bronze plaque and the new sign for the Flight Line. The goal is the first part of June to have the Britt dedication.

Mr. Fuesting reported the airport digital sign will have instructions for the vaccination clinic and the Flight Club Meeting is 3/18/2021.

Mr. Vincent reported that BOV will be taking over Festival of Trees; BOV will need pavement for the west side of the bird hangar.

Mr. Foster reported about the meeting with the mayor, the county board Chariman and Vermilion Advantage.

Agenda Item 14 – Monthly Manager Performance Review – See Executive Session

Agenda Item 15 – Executive Session

- A) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....
- B) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11): Litigation.....
- C) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.....

Motion by Mr. Vincent to go into executive session for item 11 C for discussion of employment., seconded by Mr. Foster. All answered in favor, motion passed by acclamation.

Motion by Mr. Vincent to go out of executive session, seconded by Mr. Fuesting. All answered in favor, motion passed by acclamation.

Agenda Item 16 - Adjournment: A motion by Mr. Vincent seconded by Mr. Fuesting was made to adjourn. All answered in favor, motion passed by acclamation.

MINUTES Approved ____ Amended ___X___ By Acclamation this April 20, 2021