

VERMILION REGIONAL AIRPORT AUTHORITY - BOARD OF COMMISSIONERS  
MINUTES OF June 16, 2020 BOARD MEETING

Agenda Item 1 – Call to Order

Chairman Myers called the June 16, 2020, meeting to order at 4:00pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Tom Day, Mike Fuesting, Jonathan Myers, Joe Vincent. Craig Davidson was absent. Airport & FBO Manager Mike Vadeboncoeur, Airport Counsel Andrew Mudd of Davis & Delanois Law Office and Office Managers Suzie Salonen & Sheryl Tingley were present.

Agenda Item 4 – Welcome Sheryl Tingley

Mrs. Tingley was introduced and welcomed to the VRAA Staff.

Agenda Item 5 - Audience Comments

Discussion ensued regarding an opening prayer vs observing a moment of silence.

Agenda Item 6 – Adoption or Amendment of Agenda

Motion by Mr. Fuesting to adopt the agenda, seconded by Mr. Day. All answered in favor, motion passed by acclamation.

Agenda Item 7 – Approval of Minutes May 19, 2020

Mr. Myers noted that agenda item #14 on page 2 of the minutes, Mr. Vincent made the motion to develop a Maintenance Request Form. Motion by Mr. Day to amend the minutes, seconded by Mr. Vincent. All answered in favor. Motion passed by acclamation.

Agenda Item 8 – Treasurers Report: May Financial Items & Payables Action Item

The payables were reviewed with routine expenses. Motion by Mr. Vincent to approve the payables, seconded by Mr. Day. Upon voice vote, 4 yes, 1 absent. Motion passed. Mr. Fuesting requested a report to include all checks including voided checks. Previous month's balance sheet, payroll summary, and P&L reports were reviewed. Brief discussion ensued.

Agenda Item 9 – Managers Report: Possible Action Items

Mr. Vadeboncoeur read his manager's report, noting routine maintenance, projects completed as well as those that are ongoing. The mower was purchased from Rahn Equipment. Asbestos flooring removal is underway in Cloud 9. He stated the CARES Act for the \$30,000 grant has been accepted and we should be getting the money in the future. The executive hanger has been sprayed with spray foam. Mr. Vincent brought up clearing of grass clippings and debris off the runways. He would like us to investigate purchasing options for a blower. The turf runway will be having some earth work then IDOT can do a final inspection. No action taken.

9 b) FBO Status Report: Mr. Vadeboncoeur gave his report for fuel sales and noted the variations from last month and from one year ago. Brief discussion ensued. No action taken.

Agenda Item 10 – Office Manager's Report – Possible Action Items

Ms. Salonen noted receivables were stable. Brief discussion ensued. No action taken.

Agenda Item 11 – Prevailing Wage Ordinance – Possible Action Item

Motion by Mr. Fuesting to accept the ordinance, seconded by Mr. Vincent. All answered in favor, motion passed by acclamation.

Agenda Item 12 – Executive Session (Not needed)

- A) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....
- B) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11): Litigation.....
- C) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.....

There was no executive sessions.

Agenda Item 13 – Committee Reports – Possible Action Items

- a) Building & Grounds (Day) – Mr. Day noted he had nothing new to report.
- b) Operations (Davidson) – No Report.
- c) Promotions & Flight Training (Fuesting) – Mr. Fuesting stated he received an email from Mr. Kizer who previously was interested in offering a flight school decided not to move to Illinois. His offer was withdrawn. Mr. Fuesting stated he received an email from Ms. Amanda Callahan showing interest in organizing a Women In Aviation Weekend. Mr. Vincent would like to have her contact information to continue a conversation.
- d) Special Events (Vincent) – No report.

Agenda Item 15 - Commissioners Comments

Mr. Myer asked the commissioners to contact him individually regarding the opening prayers vs. a moment of silence. A discussion ensued regarding the FOIA Officer once Salonen retires.

Agenda Item 16 - Adjournment: A motion and a second was made to adjourn. All answered in favor, motion passed by acclamation.

MINUTES Approved \_\_\_\_\_ Amended \_\_\_\_\_ By Acclamation this 21st day of July, 2020