

VERMILION REGIONAL AIRPORT AUTHORITY - BOARD OF COMMISSIONERS  
MINUTES OF July 28, 2020 BOARD MEETING

Agenda Item 1 – Call to Order

Chairman Myers called the July 28, 2020, meeting to order at 4:00pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Tom Day, Mike Fuesting, Jonathan Myers, Joe Vincent and Craig Davidson. Airport & FBO Manager Mike Vadeboncoeur, Assistant Airport Manager Sheryl Tingley and Airport Counsel Jerry Davis of Davis & Delanois Law Office were present.

Agenda Item 4 – Audience Comments

Mr. Ingram and Mr. Davis reported on the aircraft for the deceased tenant (Schaler). Mr. Davis is to file an action to foreclose. The airport will then own the plane. Discussion ensued about using it for future flight school.

Agenda Item 5 – Adoption or Amendment of Agenda

Motion by Mr. Day to adopt the agenda, seconded by Mr. Davidson. All answered in favor, motion passed by acclamation.

Agenda Item 6 – Approval of Minutes June 16, 2020

Mr. Myers noted that agenda item #6 on page 1 of the minutes, Mr. Fuesting had made the motion to approve the Minutes from May 19, 2020. Motion by Mr. Fuesting to amend the minutes and approve June 16, 2020, seconded by Mr. Vincent. All answered in favor. Motion passed by acclamation.

Agenda Item 7 – Treasurers Report: June Financial Items & Payables Action Item

Mr. Fuesting stated all financials have been reviewed. Motion by Mr. Davidson to approve the payables, seconded by Mr. Day. Upon voice vote, 5 yes. Motion passed. Brief discussion ensued regarding new reports. No action needed.

Agenda Item 8 – Managers Report: Possible Action Items

Mr. Vadeboncoeur read his manager's report, noting routine maintenance and mowing. Cloud 9 is still a work in progress; the lighting and ceiling tiles have been installed. Plans for kitchen, exterior door replacement and flooring to be completed early August. No action taken.

8 b) FBO Status Report: Mr. Vadeboncoeur gave his report for fuel sales and noted the variations from last month and from one year ago. Brief discussion ensued. No action taken.

Agenda Item 9 – Office Manager's Report – Possible Action Items

Mrs. Tingley gave a report on new financial reports and start up for maintenance request form. Brief discussion ensued. We will add the Maintenance Request Form to the website.

Agenda Item 10 – Proposed Budget Amendment – Possible Action Items

Mr. Meyers reported that the budget was reviewed line by line and adjustments were made. The state grant line item does not have expenses and income reported in the same year. We will need help from our accountant going forward. Discussion ensued regarding the surplus. Mr. Meyers suggested moving it to Buildings & Capitol Additions. Motion by Mr. Fuesting to approve the revised budget, seconded by Mr. Davidson. All answered in favor, motion passed by acclamation.

Agenda Item 11 – Midwest Aero & Aero Charter/Aerial Crop Solutions Lease Renewal – Possible Action Item

Discussion about Midwest Aero to accept a 5 year term. Contract to be given to Mr. Davis. Motion by Mr. Vincent to accept letting Mr. Davis revise the lease, seconded by Mr. Fuesting. All answered in favor, motion passed by acclamation. Mr. Davis to revise Aerial Crop Solutions Lease for next meeting.

Agenda Item 12 – Executive Session (Not needed)

- A) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....
- B) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11): Litigation.....

- C) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.....

No executive sessions.

Agenda Item 13 – Committee Reports – Possible Action Items

- a) Building & Grounds (Day) – Mr. Day noted he had nothing new to report.
- b) Operations (Davidson) – Mr. Davidson stated we could have a liability if we are not filling out a maintenance log. Discussion of moving from an average airport to an excellent airport.
- c) Promotions & Flight Training (Fuesting) – No report during Covid 19.
- d) Special Events (Vincent) – No report during Covid 19 Discussion on marketing the airport for the future.

Agenda Item 15 - Commissioners Comments

No Final Comments

Agenda Item 16 - Adjournment: A motion and a second was made to adjourn. All answered in favor, motion passed by acclamation.

MINUTES Approved \_\_\_X\_\_\_ Amended \_\_\_\_\_ By Acclamation this 18th day of August, 2020