

VERMILION REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
MINUTES OF FEBRUARY 16, 2021 BOARD MEETING

Agenda Item 1 – Call to Order

Chairman Myers called the February 16, 2021 meeting to order at 4:00pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Jonathan Myers, Joe Vincent and Craig Davidson and Steve Foster. Mike Fuesting was absent. Manager Alex Gale and Assistant Airport Manager Sheryl Tingley were present.

Agenda Item 4 – Audience Comments

No audience comments.

Agenda Item 5 – Adoption or Amendment of Agenda

Motion by Mr. Davidson to adopt the agenda, seconded by Mr. Vincent. All answered in favor, motion passed by acclamation.

Agenda Item 6 – Approval of Minutes January 12, and 26, 2021

Motion by Mr. Foster to approve the January 12th amended minutes, seconded by Mr. Davidson. Motion by Mr. Vincent to approve the January 26th minutes, seconded by Mr. Davidson. Motion by Mr. Foster to approve the January 12th executive session amended minutes, seconded by Mr. Davidson. All answered in favor, motion passed by acclamation.

Agenda Item 7 – Treasurers Report: December Financial Items & Payables - Action Item

Mrs. Tingley stated that Mr. Fuesting had reviewed all financials. Discussion ensued. Motion by Mr. Vincent to approve the payables, seconded by Mr. Davidson. Upon voice vote, 4 yes motion passed.

Agenda Item 8 – Managers Report - Possible Action Items

Mrs. Gale presented areas she had worked on for the past 2 weeks. No action taken.

Agenda Item 9 – Office Manager's Report – Possible Action Items

Mrs. Tingley reported on 2020 Toys for Tots, Employee HSA, and the Employee Handbook. Discussion ensued regarding employee HSA for employee on Medicare. Discussion ensued regarding how to work on getting the handbook ready to implement.

Agenda Item 10 - FBO Status Report: Mr. Vadeboncoeur gave his report for fuel sales and noted the variations from last month and from one year ago. Brief discussion ensued. Also presented was a new option for a fuel truck. Motion by Mr. Foster to adopt purchase the presented fuel truck, seconded by Mr. Vincent. Upon voice vote, 4 yes motion passed.

Agenda Item 11 – Approve Manager Spending Limit – Action Items

Discussion ensued about the Managers spending limit before board approval. Mr. Vincent made a motion to allow the manager to spend \$10,000 before board approval would be needed, seconded by Mr. Davidson. All answered in favor, motion passed by acclamation.

Agenda Item 12 – Discuss Cold Storage Project – Action Item

Discussion ensued about McDowell not being able to honor their previous bid and the possibility of a rebidding process. Motion by Mr. Vincent to rebid the cold storage with the same specifications with the exception of adding a tankless water heater. The sealed bid will be opened publicly in the Operations Office on March 11 at 9:00 a.m. Seconded by Mr. Davidson. All answered in favor, motion passed by acclamation.

Agenda Item 13 – Approve 2021 Final Budget in Quickbooks – Action Items

Discussion ensued regarding the 2021 Budget and the finalization in Quickbooks. Mr. Davidson made a motion to approve the 2021 budget as presented, seconded by Mr. Vincent. Upon voice vote, 4 yes motion passed.

Agenda Item 14 – Discuss Employee Insurance Benefits - Action Items

Discussion about adding vision and dental to the employee benefits package. It was determined that we could offer a plan for employees for vision and dental at the employees' expense.

Agenda Item 15 – Monthly Manager Performance Review – See Executive Session

Agenda Item 16 – Executive Session

- A) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....
- B) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11): Litigation.....
- C) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.....

Motion by Mr. Davidson to go into executive session for item 11 C for discussion of employment., seconded by Mr. Vincent. All answered in favor, motion passed by acclamation.

Motion by Mr. Vincent to go out of executive session, seconded by Mr. Davidson. All answered in favor, motion passed by acclamation.

Agenda Item 17 - Commissioners Reports

Mr. Davidson reported that there will be a Flight Club Meeting 2/18/2021.

Agenda Item 18 – Commissioners Comments

Agenda Item 19 - Adjournment: A motion by Mr. Foster seconded by Mr. Vincent was made to adjourn. All answered in favor, motion passed by acclamation.

MINUTES Approved _X_ Amended _____ By Acclamation this 16th day of March 2021