

VERMILION REGIONAL AIRPORT AUTHORITY - BOARD OF COMMISSIONERS
MINUTES OF August 18, 2020 BOARD MEETING

Agenda Item 1 – Call to Order

Chairman Myers called the August 18, 2020, meeting to order at 4:00pm.

Agenda Item 2 – Pledge of Allegiance and Invocation

The Pledge of Allegiance recited, and a moment of silence observed.

Agenda Item 3 – Roll Call

Upon roll call, the following commissioners were present: Tom Day, Mike Fuesting, Jonathan Myers, and Joe Vincent. Craig Davidson was absent. Airport & FBO Manager Mike Vadeboncoeur, Assistant Airport Manager Sheryl Tingley and Airport Counsel Jerry Davis of Davis & Delanois Law Office were present.

Agenda Item 4 – Audience Comments

No audience comments.

Agenda Item 5 – Adoption or Amendment of Agenda

Motion by Mr. Vincent to adopt the agenda, seconded by Mr. Fuesting. All answered in favor, motion passed by acclamation.

Agenda Item 6 – Approval of Minutes July 28, 2020

Motion by Mr. Day to approve the minutes, seconded by Mr. Vincent. All answered in favor, motion passed by acclamation.

Agenda Item 7 – Treasurers Report: June Financial Items & Payables Action Item

Mr. Fuesting stated all financials have been reviewed. Motion by Mr. Fuesting to approve the payables, seconded by Mr. Day. Upon voice vote, 4 yes 1 absent. No action needed.

Agenda Item 8 – Managers Report: Possible Action Items

Mr. Vadeboncoeur read his manager's report, noting routine maintenance and mowing. Fence repair and concrete repair in the glider club has been completed. Cloud 9 is still a work in progress; the kitchen has been rescheduled for last week of August. Discussion regarding proper Covid 19 cleaning of Cloud 9 after rental. Discussion about a fuel truck and building a storage building ensued. No action taken.

8 b) FBO Status Report: Mr. Vadeboncoeur gave his report for fuel sales and noted the variations from last month and from one year ago. Brief discussion ensued. No action taken.

Agenda Item 9 – Office Manager's Report – Possible Action Items

Mrs. Tingley gave a report on for maintenance request forms and Employee handbook. Brief discussion ensued. We will get a quote from an HR Specialist to update the handbook.

Agenda Item 10 – Midwest Aero & Aero Charter/Aerial Crop Solutions Lease Renewal – Possible Action Item

Discussion about Aerial Crop Solutions Lease to accept a 3 year term starting September 1, 2020. Motion by Mr. Vincent to accept the lease, seconded by Mr. Fuesting. Upon voice vote, 4 yes 1 absent.

Discussion about Midwest Aero to accept a 5 year term starting September 1, 2020. Motion by Mr. Fuesting to accept the lease, seconded by Mr. Vincent. Upon voice vote, 4 yes 1 absent. Mr. Davis to send final leases to Mrs. Tingley for signatures.

Agenda Item 11 – Executive Session

- A) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (6): The setting of a price for sale or lease of property owned by the public body.....
- B) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (11): Litigation.....
- C) Pursuant to Open Meetings Act 5ILCS 120/2 (c) (1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.....

Motion by Mr. Vincent, seconded by Mr. Fuesting to go into executive session for item 11 A. All answered in favor, motion passed by acclamation. Motion by Mr. Fuesting, seconded by Mr. Day to go out of executive session. All answered in favor, motion passed by acclamation.

Agenda Item 12 – Committee Reports – Possible Action Items

- a) Building & Grounds (Day) – Mr. Day along with the rest of the commissioners requested a tenant hangar list. Discussion about revising the hangar lease for aviation and non-aviation rental. Also, discussion about vehicles parked for an extended amount of time.
- b) Operations (Davidson) – Report by Mr. Ingram about the status of the airplane from the deceased renter and the process of the airport taking ownership.
- c) Promotions & Flight Training (Fuesting) – No report during Covid 19.
- d) Special Events (Vincent) – No report during Covid 19.

Agenda Item 13 - Left Blank

Agenda Item 14 - Commissioners Comments

No Final Comments

Agenda Item 15 - Adjournment: A motion by Mr. Fuesting and a second by Mr. Day was made to adjourn. All answered in favor, motion passed by acclamation.

MINUTES Approved ___X___ Amended _____ By Acclamation this 15th day of September 2020